

**Emergency Resolution to Authorize a Contract with Innoface Systems, Inc. to Provide an Audio Visual System for the City Council Chambers
R-03-2014**

**City Council of the City of Glenarden, Maryland
2014 Legislation**

Resolution No: R-03-2014
Introduced By: Carolyn Smallwood, Council President
Co-Sponsors: At the Request of the Administration
Session: Regular Session
Date of Introduction: November 12, 2013

Emergency Resolution to Authorize a Contract with Innoface Systems, Inc. to Provide an Audio Visual System for the City Council Chambers

WHEREAS, the City is desirous of updating the Audio Visual System for the City Council Chambers; and

WHEREAS, Innoface Systems, Inc. has provided a proposal for the installation of an Audio Visual System for the sum of \$18,794.34, a copy of which is attached as Attachment 1; and

WHEREAS, City staff has negotiated a contract with Innoface Systems, Inc., a copy of which is attached as Exhibit A; and

WHEREAS, the Council has determined that an emergency exists which authorizes an override of the bid process under Section 826 of the City Charter.

NOW, THEREFORE BE IT RESOLVED by the Mayor and City Council of the City of Glenarden, Maryland, sitting in Regular Session this 12th day of November, 2013 as follows:

1. That a contract with Innoface Systems, Inc., in substantially the form as attached as Exhibit A, for a not to exceed price of \$18,794.34, be and it is hereby approved; and
2. That the said contract shall be paid for from PEG funds; and
3. The Mayor be and he is hereby authorized to sign the contract in substantially the form attached as Exhibit A; and
4. That this resolution shall take effect immediately upon passage.

Date Approved: November 12, 2013

City Council of Glenarden

Emergency Resolution to Authorize a Contract with Innoface Systems, Inc. for an Audio Visual System
R- 03-2014

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5 ATTEST:

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7 Toni Taylor
8 Toni Taylor, Council Clerk

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Carolyn Smallwood
Carolyn Smallwood, President, Ward I

-NO-

Elaine A. Carter, Vice-President Ward II

Deborah A. Eason
Deborah A. Eason, Councilwoman, Ward II

James Herring
James Herring, Councilman, Ward I

Jennifer A. Jenkins
Jennifer A. Jenkins, Councilwoman, Ward III

Judy Diggs
Judy Diggs, Councilwoman, At Large

-NO-

Maxine Phifer, Councilwoman, At Large

Votes:

Yes 5

No 2

Abstain 0

—SCOPE OF WORK—

SUMMARY

Innoface Systems, Inc. is proposing to install a state of the art audio visual system for the Council Chambers at the City of Glenarden, 8600 Glenarden Parkway in Glenarden, MD. Innoface will deliver and install an Optima 2800 Lumens Projector. This projector will be mounted from the ceiling. Innoface will also install a state of the art blu ray player. The audio system will include 12 Shure Gooseneck microphones, a wireless microphone system, ceiling installed speakers, mixer and an amplifier. Innoface will also deliver and install a 25" Da Lite Traditional pedestal lectern. Each City of Glenarden staff member will be trained on the use of the entire audio visual system.

Innoface will do all work seamlessly. Innoface will offer an appealing presentation of this project. There will be no loose wires present and all wires will be banded together.

This job can be completed within three weeks of acceptance of this proposal. Hi Voltage power will be supplied by the City of Glenarden.

This proposal, the components and system functionality for the system will be broken down into Video, Audio, Control, and Miscellaneous subsections.

VIDEO

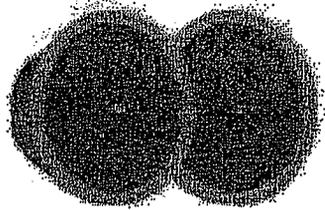
Innoface Systems Inc will deliver and install a state of the art Optima TX303 projector with 2800 lumens that has HDMI capabilities. This projector features a three year warranty. Innoface will also deliver and install a 54" x 70" screen in the chamber area were the present 42" monitor now resides. Innoface will also install a state of the art blu ray player. Furthermore, Innoface will install VGA wall plate in the closet near the equipment rack. Innoface will remove the 42 inch monitor and move that to the Council's work area on the first floor. The City of Glenarden is providing all hi voltage power and electricity to move the monitor. The present mount that the monitor is supported by will be used.

Video will be displayed from the following room sources:

- ✓ Table Laptop Input
- ✓ HDMI Video Input
- ✓ Blu ray player

—Equipment Key Features—

JBL Control 26ct Ceiling Speaker



Key Features:

- ✓ 75 Hz to 20 kHz frequency range (-10 dB)
- ✓ 140 watts continuous program power capacity
- ✓ 89 dB sensitivity (1W/1m)
- ✓ 16 ohms nominal impedance
- ✓ 110° conical coverage (polar)
- ✓ Control 26CT 70V switchable taps: 60W, 30W, 15W, 7.5W
- ✓ Control 26CT 100V switchable taps: 60W, 30W, 15W

Traditional 25" Pedestal Lectern

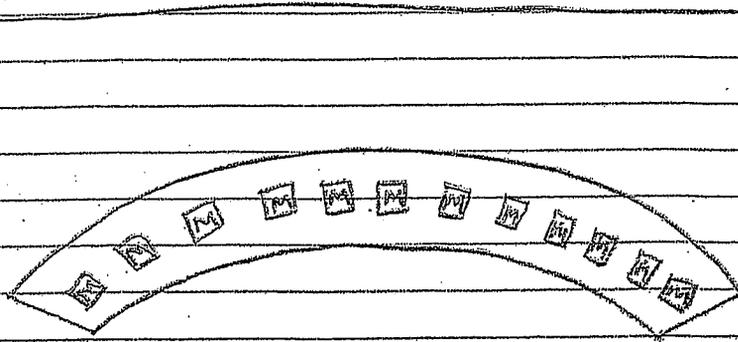
INNOFACE
 1654 Crofton Blvd., Suite 17
 Crofton, MD 21114
 p.410-721-4040/f.410-721-4450

Prepared By: Mickey Ryan.

Prepared For: City of Glenarden
 Location: Glenarden Md
 Date Prepared: September 26, 2013
 Proposal #:
 Project Name: Council Chambers

QTY	MANUFACTURER	MODEL	DESCRIPTION	UNIT PRICE	TOTAL PRICE
1	Shure	PGXD24/SMSB	Wireless Handheld Microphone System	\$385.20	\$385.20
2	JBL	Control 26CF	Speakers	\$143.75	\$287.50
1	Kramer	PT110EDID	Transmitter	\$161.25	\$161.25
1	Kramer	PT 120	Receiver	\$145.00	\$145.00
1	Kramer	VS-211H	HDMI Switcher 2X1	\$182.50	\$182.50
1	LG	BX585	Blu ray Player	\$274.99	\$274.99
1	Mustang	CS-EB4D43	54" x 70" Electric Screen	\$181.25	\$181.25
1	Innoface	Lot	Miscellaneous Cables and Wires	\$1,062.50	\$1,062.50
1	Extron	60-300-02	AAP Insert	\$68.75	\$68.75
1	Optima	TX 631-3D	3500 Lumens projector	\$637.50	\$637.50
1	Da lite	7460	Traditional Pedestal Lectern with Sound	\$2,226.25	\$2,226.25
1	Blamp	Nexia CS	Mixer	\$1,623.75	\$1,623.75
1	Extron	60-850-01	Amplifier	\$431.25	\$431.25
1	Extron	70-101-13	MCA wall plate with AAP insert	\$50.00	\$50.00
1	Vanco	922251	6' HDMI Cable	\$17.50	\$17.50
1	sewell	LO1	HDMI Extenders	\$87.49	\$87.49
12	Shure	MX485C	Gooseneck Microphones	\$237.60	\$2,851.20
12	Shure	MX400DP	Base for Gooseneck Microphones	\$190.80	\$2,289.60
1	Radio Shack	40-987	Volume Controller	\$38.63	\$38.63
1	Extron	70-090-12	Double Blank	\$12.50	\$12.50
1	Chief	RPAU	Ceiling Mount	\$146.25	\$146.25
1	Chief	CMA 110	Ceiling Plate	\$45.48	\$45.48
1	Chief	CMS006009	Adjustable pole	\$47.50	\$47.50
Total Equipment & Materials				\$13,303.84	\$13,303.84

This entire document and all information enclosed including drawings, specifications and designs is the property of Innoface Systems Inc. Proprietary information provided to our client or his agents is for the sole purpose of demonstrating Innoface's capabilities and shall be held in confidence. These materials may not be copied, distributed or disclosed in any way without the sole written permission of an authorized representative of Innoface.



- [M] - GOOSE NECK MICS
- ER - EQUIPMENT RACK
- ⊙ - PROJECTOR
- Δ - WALL PLATE
- [S] - SCREEN
- ⊙ - PODIUM

CONTRACT

THIS AGREEMENT is made by and between the City of Glenarden, Maryland, (hereinafter referred to as the "City ") and Innoface Systems, Inc. (hereinafter referred to as "Contractor"), located at 1654 Crofton Blvd, Suite 17, Crofton, Maryland 21114.

WHEREAS, the City wishes to procure and install an audio visual system for the Council Chambers at the City of Glenarden and for additional services; and

WHEREAS, the Contractor is willing to provide said services.

NOW THEREFORE, the parties hereto agree as follows:

I. SCOPE OF WORK

The work required of the Contractor will be performed in coordination with the City and the Project Manager. The work to be performed by the Contractor shall be to provide and install a state of the art audio visual system for the Council Chambers at the City, as more particularly described in Attachment 1, which is attached hereto and incorporated herein by reference, and associated training for City staff members ("Project"). Contractor shall return all audio/visual currently installed in the City Council Chambers to the City.

The Contractor shall furnish all of the material and perform all of the work as described in these Contract Documents.

II. DATES OF WORK

The Contractor shall begin work within five business days of notice to proceed. The parties agree that the lead time to order and receive the equipment prior to installation is thirty (30) days. The time for completion of the work is sixty (60) days from notice to proceed. Time is of the essence to this Contract.

III. CONTRACT PRICE

All contract prices assume that proper installation by Contractor is included. The total price for all equipment, materials, installation, permitting and training is Eighteen Thousand Seven Hundred Ninety-four Dollars and Thirty-four Cents (\$18,794.34).

IV. CONTRACT DOCUMENTS

This Agreement and the following enumerated documents form the contract and they are fully a part of the contract as if attached hereto:

Attachment 1

shall be performed in a neat and workmanlike manner by trained and experienced personnel. Defective or unsuitable materials or workmanship shall be rejected and shall be made good by the Contractor at Contractor's expense, notwithstanding that such deficiencies have been previously accepted or were due to no fault of the Contractor. The Contractor will guarantee that materials conform to specifications herein, that the items will be free from defects, and that the items are fit for the purpose for which intended. Further, the Contractor shall, in a manner acceptable to the City, return to original condition any property disturbed or damaged during the work.

X. ACCURATE INFORMATION

The Contractor certifies that all information provided in response to the invitation to bid or in response to other requests for information is true and correct. Any false or misleading information is grounds for the City to reject the bid and to terminate this contract.

XI. PERIODIC AND FINAL INSPECTION

The City will make periodic inspections of the work through the Project Manager or other City representative.

XIII. PERFORMANCE BOND

No performance bond is required.

XIV. RESTORATION OF PROPERTY

Except as otherwise set out herein, the Contractor, at its own expense, will restore or replace any public or private property displaced or damaged as a result of work performed under this contract to the satisfaction of the City.

XV. TERMINATION FOR DEFAULT

Failure of the Contractor to deliver work, supplies, materials, or services in a timely manner, to correct defective work or materials, to act in good faith, or to carry out the work in accordance with contract documents shall constitute a breach of contract. In such event, the City may give notice to the contractor to cease work until the cause for such order has been eliminated. Should the Contractor fail to correct such default within 24 hours after receipt of notification, the City may terminate any such contract. This provision shall not limit the City in exercising any other rights or remedies it may have.

XVI. TERMINATION FOR CONVENIENCE

The performance of work or delivery of services may be terminated in whole or in part at any time upon written notice when the City determines that such termination is in its best

under this contract without the City 's express written consent, which may be withheld in the City 's sole discretion.

XXIII. ENTIRE AGREEMENT

This contract, including exhibits attached hereto, constitutes the entire agreement between the City and the Contractor.

IN WITNESS WHEREOF, we have hereunto set our hands and seals this _____ day of _____, 2013.

WITNESS:

CITY OF GLENARDEN

By: _____
Dennis Smith, Mayor

WITNESS:

INNOFACE SYSTEMS, INC.

By: _____

Title:

Approved as to form and legal sufficiency

Suellen M. Ferguson,
Attorney for the City of Glenarden