



City of Glenarden
Special Work Session - Budget Meeting
January 20, 2015 - 6:30PM
Minutes

Council President – Carolyn Smallwood
Councilwoman – Elaine Carter
Councilwoman - Judy Diggs
Councilwoman – Deborah Eason
Councilman – James Herring
Councilwoman – Jennifer Jenkins
Councilwoman – Maxine Phifer
City Manager – Kenneth Jones
Treasurer – Alvin Bratton

- Call to Order at 6:35PM
- Invocation led in Silent Prayer
- Roll Call

Councilwoman Diggs – Late Arrival
Councilwoman Eason – Present
Councilman Herring – Present
Councilwoman Jenkins – Late Arrival
Councilwoman Phifer – Present
Councilwoman Carter- Present
Councilwoman Smallwood – Present
We have a Quorum

- Motion to Adopt Agenda

Motion by Councilwoman Eason to adopt agenda - Seconded by Councilman Herring

Councilwoman Diggs – Late Arrival
Councilwoman Eason – Yes
Councilman Herring – Yes
Councilwoman Jenkins – Late Arrival
Councilwoman Phifer – Yes
Councilwoman Carter- Yes
Councilwoman Smallwood – Yes

5 Yes

Agenda Approved

- Topic of Discussion
 - 2015 FY Budget
 - ✓ Administration
 - ✓ Finance

- Councilwoman Phifer offers, with no audit complete how can the Council review a budget?

- Councilwoman Carter – states that the City is using the FY 2014 passed budget. And motions to accept the 2014 budget as the 2015 budget. Seconded by Councilwoman Phifer. Consensus of the Council agree to use the 2014 budget for 2015 budget

- Councilwoman Eason – Request that there should be a 3 year trend included in the current proposed budget – Councilwoman Phifer offers the MML advance finance class, she just recently attended, states the budget should include a 5 year trend.

- April 15th the 2016 budget is due to Council.

- Mr. Bratton - need additional information for the audit
 - Line item questions
 - Fund balance and transfers between accounts
- Councilwoman Phifer spoke to the auditor – and learned the auditors could not get started on the audit due to accounts receivable/accounts payable are all combined on the same line. There is an immediate need to straighten out the reports and the fund balances.
- Councilwoman Eason recommends a list of items that need to be done from the auditors and ask for a copy to be given to the Council.
- City Manager, Mr. Jones will offer Council a list of projects that are to be done and the cost projection at the next budget meeting.
- Next meeting on Tuesday – at 6:30PM to set up a Matrix of City Projects
- Council has concerns from Mr. Ways presentation.
- Councilwoman Eason suggests that training certification and part time position be a part of the budget.
- Councilwoman Phifer wants the Administration to look at the Code Enforcement department, esp. the evening officer position.
- Councilwoman Jenkins notes that the Council needs to dispose of the proposed current budget by the Mayor, if the wishes of the Council are to use the 2014 budget for 2015 budget.
- Adjourned at 7:25PM

Submitted By

Toni Taylor, Council Clerk