



City of Glenarden
Special Work Session - Budget Meeting
January 27, 2015 - 6:30PM
Minutes

Council President – Carolyn Smallwood
Councilwoman – Elaine Carter
Councilwoman – Judy Diggs
Councilwoman – Deborah Eason
Councilman – James Herring
Mayor Dennis C. Smith
City Manager – Kenneth Jones
Treasurer – Alvin Bratton

- Call to Order at 6:37pm
- Invocation led in Silent Prayer
- Roll Call

Councilwoman Diggs – Late Arrival
Councilwoman Eason – Present
Councilman Herring – Present
Councilwoman Jenkins – Absent
Councilwoman Phifer – Late Arrival
Councilwoman Carter- Present
Councilwoman Smallwood – Present

We have a Quorum

- Motion to Adopt Agenda

Motion by Councilman Herring to adopt agenda - Seconded by
Councilwoman Carter

Councilwoman Diggs – Yes
Councilwoman Eason – Yes
Councilman Herring – Yes
Councilwoman Jenkins – Absent
Councilwoman Phifer – Late Arrival
Councilwoman Carter – Yes
Councilwoman Smallwood- Yes
5 Yes

Agenda Approved

- Topic of Discussion
 - COG Matrix of Projects
 - Add the following to Council – Administration Project Tracking Status Report
 - Cable
 - Recycle Bin Program
 - Outstanding contracts
 - Cintas (cleaning of the uniforms)
 - Cable Contract (to be bided)
 - Telephones
 - Open house for the Woodmore Community Center
 - New Podium for Community Center and Gold Room
 - Future Positions (part time):
 - Webmaster
 - Project Manager
 - Human Resources
 - Adding more time to the Call a Bus

- New Copier
 - Police Station & Administration office
 - Toner is a part of the maintenance contract
 - Is there hidden cost – all in one (Ken Jones will provide the contract)
 - Cost is \$580 for both machines
 - Each department will have a code to use the copier
 - Inventory Control (Security Control)
 - Senior Table/Chairs
- Ms. Eason will update and add to the matrix and send to Council (see attached)
- Adjourn at 8:00pm

Submitted By:

Toni Taylor, Council Clerk