



**City of Glenarden  
Regular Meeting  
September 8, 2014  
7:30PM  
Minutes**

Council President – Carolyn Smallwood  
Council Vice President - Elaine Carter  
Councilwoman – Deborah Eason  
Councilwoman - Jennifer Jenkins  
Councilwoman – Maxine Phifer  
Mayor Dennis C. Smith  
Temporary Treasurer – Alvin Bratton

- Call to Order at 7:30PM
- Invocation led by Rev. Gray
- Roll Call

Councilwoman Diggs – Absent  
Councilwoman Eason – Present  
Councilman Herring – Absent  
Councilwoman Jenkins – Present  
Councilwoman Phifer – Present  
Councilwoman Carter – Present  
Councilwoman Smallwood - Present

**We have a Quorum**

- Motion to Adopt Agenda

Motion by Councilwoman Carter to adopt agenda - Seconded by  
Councilwoman Phifer

Councilwoman Diggs – Absent  
Councilwoman Eason – Yes  
Councilman Herring – Absent  
Councilwoman Jenkins – Present  
Councilwoman Phifer – Present  
Councilwoman Carter – Present  
Councilwoman Smallwood - Present  
**We have a Quorum**

- Presentation

Elgin Jolly – Convenience Store

Ms. Jolly and business partners are represented and spoke on in their behalf by Bobby Henry, 9701 Apollo Drive Ste. 201 Largo, MD. 20774

8100 Martin Luther King Hwy., Glenarden Parkway property directly adjacent to the City Hall.

Was a gas station and auto mechanic store and now has applied for the bldg. permit for a convenience store, June 2014. Here to share plans and wants to receive Council approval for the city building permit.

Now have the opportunity to work with the community to offer a business that the community and city can be proud to display.

With the vision of a convenience store similar to a 7-eleven or a dollar store.

Question: What is to be sold in the convenience store?

- No illegal products
- Will not sell tobacco paper

Currently the Property is under construction to be completed by the 21st or 22nd of September.

Then a final review of the property will be done by the county.

Questions:

Councilwoman Eason – ask the hours of operation for the store

Mr. Henry notes that the hours of operation have not been determined to date, and it will be based on the traffic of business.

Cooked items - square footage does not allow sell of onsite cooked products.

Niche market the store is trying to obtain is the items that you purchase in the interim of the grocery store visits.

Environment analysis has been cleared by the county.

Councilwoman Jenkins – Please to see a viable business at the property – offer well wishes for the business.

#### Clayton Stewart – WSSC Water Main Replacement/Relocation

Overview of the project details (See project outline)

Existing water mains are at the end of their useful lives. The water main has been in operation since the early 1950's. The project is undertaken to upgrade the existing water mains shown on the project site map of Ward I.

WSSC will have uniformed workers in the area

Hangers and written notice will inform resident of the schedule for their streets

There will be a letter in the mail regarding the WSSC project commencing for the residence from WSSC.

Disturbed plants and trees will be replaced - And will allow residence to offer where to be relocated.

WSSC required permits: tree permits, utility construction permits and a permission letter, to have the project started

Mr. Clayton asks the City to please expedite the process of the permission letter.

Questions: Repave the streets of Ward I

Councilwoman Phifer confirms project completion is 2 years – to be completed in 2018, and offers that the entire street be repaved that are disturbed.

Councilwoman Carter questions the replacement and relocation of water mains.

Same trench meaning will put the water main back as it was

Relocate the water main – and removing the old and replacement with new water main

Knowing which water main is replaced is accessed by a property survey, utility destination and other methods that will evaluate the water main.

Councilwoman Smallwood – match work quality that you will come back to repave the street in its entirety.

Mr. Clayton wants his repaving staff to talk on this subject.

Councilwoman Eason question how will the residents be notified and the project status - the City will be well in advance notified of the scheduled work and a contact person from the City to be the point person project status.

Pre-construction meeting also will be scheduled – for concerns. WSSC will keep the city abreast of that upcoming meeting date.

Mr. Wilson –Driveway damage – restoration will be offered in-kind from WSSC for repair.

City will notify WSSC when the permission letter is ready to be offered.

- Approval of Minutes

05-12-2014 Regular Meeting  
05-13-2014 Special Work Session  
05-19-2014 Special Meeting  
06-02-2014 Work Session  
06-16-2014 Regular Meeting  
06-18-2014 Special Work Session  
07-02-2014 Special Work Session  
07-14-2014 Special Work Session  
07-29-2014 Special Work Session

Motion by Councilwoman Carter to adopt all minutes noted - Seconded by Councilwoman Jenkins

Councilwoman Diggs – Absent  
Councilwoman Eason – Yes  
Councilman Herring – Absent  
Councilwoman Jenkins – Yes  
Councilwoman Phifer – Yes  
Councilwoman Carter – Yes  
Councilwoman Smallwood - Yes  
5 Yes 2 Absent

**All Minutes Approved**

- Citizens Comments on Legislation (two minutes)
  - Hearing and Seeing None
- Legislation

O-01-2015 An Ordinance Amending the Franchise Agreement with Comcast of Maryland, Inc. to Ratify and Extend The Franchise Agreement – **First Reading**

R-01-2015 A Resolution to Issue Building Permits For Construction of fifteen Single Family Dwellings in Woodmore Towne Centre at Glenarden

Councilwoman Jenkins motions to approve - seconded by Councilwoman Phifer

Councilwoman Diggs - Absent  
Councilwoman Eason – Yes  
Councilman Herring – Absent  
Councilwoman Jenkins – Yes  
Councilwoman Phifer – Yes (**PRC Committee reference each lot address**)  
Councilwoman Carter – Yes (**PRC Committee needs to address each lot**)  
Councilwoman Smallwood- Yes  
5 Yes 2 Absent  
**Passed**

R-02-2015 An Emergency Resolution to Approve a Network Server Replacement and Install From TSPEC

Councilwoman Phifer motions to approve - seconded by Councilwoman Smallwood

Councilwoman Diggs - Absent  
Councilwoman Eason – Abstain  
Councilman Herring – Absent  
Councilwoman Jenkins – Yes  
Councilwoman Phifer – Yes  
Councilwoman Carter – Yes  
Councilwoman Smallwood- Yes  
4 Yes 1 Abstain 2 Absent  
**Passed**

R-03-2015 A Resolution to Approve Authorize and Ratify the Repair of the Air Conditioning Unit in the Gold Room

Councilwoman Carter motions to approve - seconded by Councilwoman Phifer

Councilwoman Diggs – Absent  
Councilwoman Eason – Abstain  
Councilman Herring – Absent  
Councilwoman Jenkins – Yes

Councilwoman Phifer – Yes  
Councilwoman Carter – Yes  
Councilwoman Smallwood- Yes  
4 Yes 1 Abstain 2 Absent  
**Passed**

R-04-2015 A Resolution to Authorize Application to the Neighborhood Design Center for Project Assistance for the Design of Improvements to Martin Luther King Community Park - **Tabled**

R-05-2015 A Resolution to Re-Authorize the Sale of One City Car

Councilwoman Jenkins motions to approve - seconded by Councilwoman Smallwood

Councilwoman Diggs - Absent  
Councilwoman Eason – Yes  
Councilman Herring – Absent  
Councilwoman Jenkins – Yes  
Councilwoman Phifer – Yes  
Councilwoman Carter – No  
Councilwoman Smallwood- Yes  
4 Yes 1 No 2 Absent  
**Passed**

R-06-2015 A Resolution to Select the City Council President

Councilwoman Carter motions to approve - seconded by Councilwoman Eason

Councilwoman Diggs - Absent  
Councilwoman Eason – Yes  
Councilman Herring – Absent  
Councilwoman Jenkins – Abstain  
Councilwoman Phifer – Yes  
Councilwoman Carter – Yes  
Councilwoman Smallwood- Yes  
4 Yes 1 Abstain 2 Absent  
**Passed**

R-07-2015 A Resolution to Select the City Vice President

Councilwoman Jenkins motions to approve - seconded by  
Councilwoman Phifer

Councilwoman Diggs - Absent  
Councilwoman Eason – No  
Councilman Herring – Absent  
Councilwoman Jenkins – Yes  
Councilwoman Phifer – Yes  
Councilwoman Carter – Yes  
Councilwoman Smallwood- Abstain  
3 Yes 1 No 1 Abstain 2 Absent  
**Failed**

R-08-2015 Resolution to Authorize Robert Half International To Provide  
Personnel On a Temporary Basis To Perform Certain Duties of the  
Treasurer

Councilwoman Carter motions to approve - seconded by  
Councilwoman Phifer

Councilwoman Diggs - Absent  
Councilwoman Eason – Yes  
Councilman Herring – Absent  
Councilwoman Jenkins – Yes  
Councilwoman Phifer – Yes  
Councilwoman Carter – Yes  
Councilwoman Smallwood- Yes  
5 Yes 2 Absent  
**Passed**

R-09-2015 Resolution to Authorize Robert Half International To Provide  
Personnel On A Temporary Basis To Perform Certain Duties of the  
Treasurer

Councilwoman Carter motions to approve - seconded by  
Councilwoman Phifer

Councilwoman Diggs - Absent  
Councilwoman Eason – Yes  
Councilman Herring – Absent  
Councilwoman Jenkins – Yes  
Councilwoman Phifer – Yes  
Councilwoman Carter – Yes  
Councilwoman Smallwood- Yes  
5 Yes 2 Absent  
**Passed**

- Mayor's Report

- Administration has submitted 3 names for the City Manager and the Council did not accept any of the names. Mayor Smith has now gone to the Temporary Agency for a City Manager – and satisfied with the temporary staff person that has been offered, Kenneth Jones.
  - Advertisement for a Permanent City Treasurer is being advertised
  - Treasurer has been on board for a few weeks
  - Moving forward in the Financial Statements
  - Administration has been faulty on the calculating for the budget
  - Property tax assessment: anticipated \$300K and to date has only received \$11K, and will be going back to rectify the problem
  - Staff Accountant will be permanent by the end of this month as a permanent employee
  - Mr. Bratton will be a part of the selection for the Treasurer position
  - King Site – a sinkhole on that site.

- Dellwood Avenue has water concerns
- Needs for an engineer immediately
- Contact the Mayor with any concerns
- Question for the Mayor:
  - ✓ Councilwoman Phifer – rainy season approaching and questions whether there are plans for resolving the roof leaking into the building.
  - ✓ Mayor notes again that the City needs an City Engineer to assist the structure of repair of the roof and to operate without an engineer or construction plans is irresponsible
  - ✓ Treasurer position – has not reviewed the pool of applicants to date
  - ✓ Glenarden Day on September 20 - Council needs the list of names working on the event and the budget
  - ✓ Newsletter will go out in about 30 days
  - ✓ Councilwoman Jenkins notes to the Mayor that leaf removal should be in the 2015 budget
  - ✓ Snow contract is being worked on and should be in the October meeting
- Chief of Police Report (see report)
- City Treasurer's Report (see report)

Treasurer Bratton – notes the short fall of income from personal property tax received to date is \$11K and it was anticipated to receive \$300K

Councilwoman Carter – ask for the bank statements for the various accounts

Councilwoman Eason – status of the 2015 budget

Mayor notes that he was waiting for the revenue received report from the new Treasurer. Need to work from the past budget with revenue to move forward with the 2015 budget. Should be ready to present the 2015 budget by the October meeting.

Councilwoman Phifer – notes that the ride on bus hours be extended – perhaps a couple extra hours.

Councilwoman Smallwood – Status of the audit and whether the letter has been sent to the State, pertaining to the 2014 audit.

Alvin Bratton – letter to the State will go out shortly and the 2013 auditors can return in about 2 to 3 weeks.

**Questions:**

Mr. Rubin Reid – what is the tax flat rate for?

Alvin Brattton – Sanitation and Street Lights

Mr. Leo Wilson – asked the temporary treasure if he is efficient with the Sage accounting System?

Alvin Bratton – Yes

**Announcements:**

Councilwoman Smallwood – During the organizational meeting it was decided that the Citizens comments time allotted would be two (2) minutes.

Councilwoman Jenkins – On September 20th the resident Gracie Briggs will celebrate a monumental birthday – offers a Birthday Wish

Councilwoman Jenkins – Acknowledges Mrs. Standifer continued support

- Citizen's Comments/Questions (two minutes)
  - Mr. Leo Wilson – Councilwoman Carter made a statement that after only one and half months into office the Mayor was voted with a “No Confidence” vote. However, to be corrected it was 7 month into the Mayor's administration that he was voted with a “No Confidence” Vote
  - Maryann White – Comments to the Council to improve the volume to speaking to the audience.
    - Mr. Davis house on the hill – do they have a building permit on the house? Councilwoman Jenkins states that according to Administration they do have the proper permits.
    - Bridge Status – public works has fixed it several time, now it needs a major repair
    - Mayor suggests that this is another example of the need of an engineer to make repairs
    - Public works need to cut back the trees in the area where the bridge is located

- Question to Council – one accomplishment in the past year that would benefit the City of Glenarden
- Rubin Reid – Ten (10) resolutions were introduced at this meeting and all the resolutions are sponsored by the Council Chair, Carolyn Smallwood. Does any other Councilmember have a resolution to offer? Cannot violate the Charter such as the Section 819 for the surplus of the cars for sale. Notes that he mentioned the bridge to the Mayor about a year ago and the bridge is still in disrepair, suggest a barricade before someone is hurt.
- Adjourned 10:15pm.

**Submitted By:**



**Toni Taylor, Council Clerk**