



City of Glenarden
Work Session
December 1, 2014 - 7:00PM
Minutes

Council President – Carolyn Smallwood
Councilwoman – Elaine Carter
Councilwoman – Judy Diggs
Councilwoman – Deborah Eason
Councilman – James Herring
Councilwoman – Maxine Phifer
Temporary City Manager – Kenneth Jones
Temporary Treasurer – Alvin Bratton

- Call to Order at 7:03PM
- Invocation led by Rev. Gray
- Roll Call

Councilwoman Diggs – Present
Councilwoman Eason – Present
Councilman Herring – Present
Councilwoman Jenkins – Absent
Councilwoman Phifer – Later Arrival
Councilwoman Carter - Present
Councilwoman Smallwood – Present
We have a Quorum

- Motion to Adopt Agenda

Councilwoman Carter motion to adopt the agenda with amendments -
Seconded by Councilwoman Eason

CR-01-2014 to be added to the agenda

Councilwoman Diggs – Yes
Councilwoman Eason – Yes
Councilman Herring – Yes
Councilwoman Jenkins – Absent
Councilwoman Phifer – Late Arrival
Councilwoman Carter – Yes
Councilwoman Smallwood – Yes

5 Yes

Agenda Adopted

- Presentation
 - Angie Criner, Opti-Traffic – City of Glenarden has \$276,000 unpaid speed tickets, Capital Recovery is working with the city to recoup the unpaid speed ticket fees. The collection company fee is 30% of the unpaid speed tickets.
 - Ken Jones – notes that the typical collection company fee is typically 50% -75% fee.
 - Ines Vega, D.R. Horton
 - Club House site plan revision with no reduction in open space. Need for additional showers. No other changes were made. Approval will be done at the staff level with MNCPP.
 - Issue about the water run-off – Condition that the water run off cannot run off into any home personal yards – still remains but condition are to have the water run into the storm drain system that goes into the storm water management pond. Open Glenarden Pkwy – permits are approved.
 - Dale Lipscomb, Goode – Recycling Pilot Program - see attached brochure
 - 65 and 95 gallon bins for recycle for prevention of run off.

- City to select the streets to test the program
 - Education the public
 - Survey the residents
 - No cost to city to set up
 - Cost factor –and the 7 year contract
 - Trial period is for 6 months
 - 250 -300 homes - Council choose the homes for the trial
 - 30 day notice – starting next year possible February
 - Cost of the gallons are; 65 gallons for \$45 and 95 gallon is \$55
 - Take a look at a possible reduction of trash collection after a year of analyzing.
 - Other municipality using the recycle program; New Carrollton, Forest Heights, Lenard Town in St. Mary’s County.
- Review of Minutes
 - 11-03-2014
 - 11-08-2014
 - Offer any comments of the minutes to the Council Clerk for the meeting on December 8th
- Legislation
 - O-04-2015 An Ordinance Of the Mayor and Council of the City of Glenarden Amending Chapter 71, “Fees”, to Enact Article III, “Debt Collection Fees and Charges”, §71-4, Authorization for Debt Collection Fees and Charges” to Authorize the City to Assess a Service Charge for Collection of Fines and Penalties

Line item will be the opto-traffic revenue
Will Come to the Floor

- R-19-2015 Resolution to Approve the Appointment of Angie Allen Ferguson to the Glenarden Board of Elections

The name of the person that Angie Allen Ferguson is replacing should be noted on the legislation somewhere on line 35-37.

Will Come to the Floor

- R-20-2015 A Resolution to Issue Building Permits For Construction of Single Family Dwellings on Two Lots in the Woodmore Towne Centre at Glenarden
 - Council wants to see the permits from the Permit Review Committee
 - Only two people were at the meeting – which is not a quorum of three people. Need to recall the committee meeting
 - Still requires a check list.
 - How do we go about asking for the correct information and the funds received
 - Mr. Jones offers that the process being used, as of today, is the excel sheet as the tracking system, for the process of the incoming building permits.
 - Code Enforcement is responsible for storing permits after the PRC meeting and the permits will now be stored in the old Code Enforcement office.
 - Council request to have the PRC to meet with Council

Will Come to the Floor

- R-21-2015 Resolution to Confirm the Appointment of Kenneth Jones as City Manager and to Approve the City Manager's Contract

Mr. Jones offers the Ken Jones, City Manager contract.

No buy out information in the legislation – to be discussed at the closed meeting.

Will Come to the Floor

- R-23-2014 A Resolution to Support Limited Minor Amendments of Detailed Site Plan (Residential) for Woodmore Towne Centre at Glenarden

Will Come to the Floor

- R-25-2015 Resolution to Approve the Appointment of Renee Kenner Bullock to the Glenarden Board of Elections

The name of the person that Renee Kenner Bullock is replacing should be noted on the legislation.

Will come to the Floor

- R-26-2015A Resolution Granting The Glenarden Track Club Gratis

Question whether the same legislation was on the table last month. Will check with Suellen Ferguson on the intent of the legislations and whether the “Abstain” vote, are the only voters that can bring the legislation to the floor.

Councilwoman Andrea Harrison offered to pay for the event for the Track Club.

Will not come to the Floor

CR-01-2015 – A CHARTER RESOLUTION TO AMEND ARTICLE IV “THE MAYOR”, SECTION 404, “POWERS AND DUTIES GENERALLY”; ARTICLE V, “CITY MANAGER”, SECTION 503, “POWERS AND DUTIES”; ARTICLE VIII, “FINANCE”, SECTION 802, “POWERS AND DUTIES OF TREASURER”; AND ARTICLE IX, “PERSONNEL”, SECTION 901, “AUTHORITY TO EMPLOY PERSONNEL”

Already discussed at a work session

Councilwoman Phifer – object to this legislative because the residents do not want all the various Amendments to the Charter.

Councilman Herring – reason for the Charter Amendment is that he feels the Mayor has been negligent with the city business.

Councilwoman Carter – ask the question why the Council is making appointment and removals rather than the Mayor - City charter is not the place to be personal to an individual.

- Topics of Discussion:
 - WSSC – on hold for now until the Council decides how to work with WSSC – pipes under 3 years old WSSC will replace and put back in good condition. Over 3 year old will patch or temporarily patch and the City will go back to have a contractor to pave the street. No dollar amount noted to date that WSSC will offer.
 - Councilman Herring notes that there are County codes where so many patches in the street that they then will need to correct the entire street.
 - Stacey Tyler Letter, Director of the Theresa Banks Recreation Center – The Recreation Center wants the City to recognize her for her outstanding contribution of services at the recreation with a plaque or letter from the City of Glenarden.
 - Council in agreement that it should come from Park and Planning.
 - Snow Contract – 2 bids for the snow contract
 - Mr. Hepler was the lowest bidder – further research needs to be done.
 - US Lawns is the other bidder.
 - Council will be shown the matrix for both bidders.
- Mayor's Report

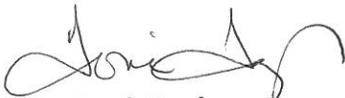
- No report
- City Manager's Report – (see attached report)
 - MEA – Mr. Jones will offer at least 2 proposals by this Thursday for HVAC and Electrical vendors as part of the grant that can be accomplished. (waive the bid process) Deadline for the grant is December 31st. Needs to present proposals to the Council by this Thursday or Friday.
 - Sidewalks – Brought in two Engineering firms to take a look at the sewer issues in the city. In regards to cost both was under \$2K for the Council's approval.
 - TSPEC – will be running 100% by the end of the week.
- City Treasurer's Report – (see attached report)
 - Gold Room is not making any money from that area
 - Councilwoman Carter - Cutting back on personnel if we are losing money.
 - Mr. Jones – wanting to look at reinventing the gold room area to drive revenue in an upward direction, with possible open houses, partnering with organization for advertisement, and possible bridal packages.
 - Bank balances, over \$2million In general fund. How much money in opto traffic, permit account - requires research from the Treasurer. Needs to bring the money forward.
 - 2013 budget audit should be done by the end of the week –
 - Financial report still noted has "Draft" – because we don't have a 2015 budget.
- Chief of Police Report (see attached report)

- Two shooting in one evening - not a random shooting
- 15 Glenarden children will be taken Christmas shopping
- Working to build relationships with the Hispanic community
- Woodmore Town Centre housing thefts are increasing – and COG Police Department does not have enough man power to secure the new area
- Adjourn at 9:48 PM
- Motion to go into closed Diggs Seconded by Carter

Councilwoman Diggs – Yes
Councilwoman Eason – Yes
Councilman Herring – Yes
Councilwoman Jenkins – Absent
Councilwoman Phifer – Yes
Councilwoman Carter – Yes
Councilwoman Smallwood – Yes
6 Yes

- Closed Meeting
 - Personnel Matter

Submitted By:



Toni Taylor, Council Clerk