

1
2
3
4
5 **R-08-2015**

6 **Resolution To Authorize Robert Half International To Provide Personnel On A Temporary**
7 **Basis To Perform Certain Duties Of The Treasurer**

8
9
10 **City Council of the City of Glenarden, Maryland**
11 **2014 -2015 Legislation**

12 **Resolution: R-08-2015**
13 **Introduced By: Council President, Carolyn Smallwood**
14 **Co-Sponsors: At the Request of the Administration**
15 **Session: Regular Session**
16 **Date of Introduction: September 8, 2014**

17 **Resolution To Authorize Robert Half International To Provide Personnel On A**
18 **Temporary Basis To Perform Certain Duties Of The Treasurer**

19 **WHEREAS**, there is a vacancy in the office of Treasurer; and

20 **WHEREAS**, the Mayor has contacted Robert Half International to provide personnel on
21 a temporary basis to perform certain duties of the Treasurer until such time as the position is
22 filled pursuant to Section 801 of the Charter or the passage of three months, whichever first
23 occurs; and

24 **WHEREAS**, the Council has determined that it is appropriate to authorize Robert Half
25 International to provide personnel on a temporary basis to perform certain duties of the Treasurer
26 for the City.

27 **NOW, THEREFORE, BE IT RESOLVED**, by the City Council of Glenarden, Maryland
28 sitting in Regular Meeting this 8th day of September, 2014 as follows:

- 29 1. That Robert Half International be and it is authorized to provide personnel on a
30 temporary basis to perform certain duties of the Treasurer for the City of
31 Glenarden, until such time as the position is filled pursuant to Section 801 of the
32 Charter or the passage of three months, whichever first occurs.
33

R-08-2015

Resolution To Authorize Robert Half International To Provide Personnel On A Temporary Basis To Perform Certain Duties Of The Treasurer

Page 2

2. That the person performing the duties of Treasurer is authorized to undertake all those powers and duties as set out in Section 802 of the City Charter, with the exception that he/she is not authorized to sign checks.

Date Approved: September 8, 2014

ATTEST:

City Council of Glenarden

Toni Taylor
Toni Taylor, Council Clerk

Carolyn Smallwood
Carolyn Smallwood, President, Ward I

Elaine A. Carter
Elaine A. Carter, Vice-President Ward II

Absent
Judy Diggs, Councilwoman, At Large

Deborah A. Eason
Deborah A. Eason, Councilwoman, Ward II

Absent
James Herring, Councilman, Ward I

Jennifer A. Jenkins
Jennifer A. Jenkins, Councilwoman, Ward III

Maxine E. Phifer
Maxine Phifer, Councilwoman, At Large

Yes -5-
No -0-
Abstain -0-

ALVIN A. BRATTON, JD, MST, CPA, CFP

9701 Apollo Drive • Suite 293 • Largo • MD • 20774 • 301-772-6555

**PROFESSIONAL
LICENSE &
MARKS**

**Licensed Attorney
Certified Public Accountant
Certified Financial Planner
Securites Licenses Held - Series 7, Series 6, Series 63 & 65**

**INVESTMENT
PLANNING
EXPERIENCE
1999-Present**

H.D. Vest Financial Services, Inc., Dallas, TX
(A non-bank subsidiary of Wells Fargo & Company)
Registered Investment Advisory Representative
Certified Financial Planner
Individual financial planning, retirement planning, investment planning, give advice, counsel and implementation of retirement plans, investments, and insurance products, for business and individual clients.

**TAX & LEGAL
EXPERIENCE
1991-Present**

Al Bratton's Tax & Business Strategies, P.C., Largo, MD
Tax Attorney/C.P.A. and Business Planner
Tax preparation and planning for wealthy individuals and business clients, including corporations, partnership, and non-profit entities, including the counseling and preparation of income tax, sales tax, non-profit taxes, personal property tax, payroll taxes, multi-state taxes and other excise taxes.

Handle tax problem resolution for individual and business clients with federal and state agencies through all levels, including strategy development, audit, appeals, and tax court representation.

Handled all aspects of payroll for small business clients, including advice and counsel, payroll preparation, record keeping, tax preparation and tax administration, and employment contracts.

Performed as Part-time CFO for Non-Profit Mental Health Agency. Responsibilities included monitoring and maintenance of accounting systems, including overseeing billing and payroll, accounts payable and receivable, budgeting, and monthly reporting to Executive Director, Board of Directors, and funding sources, as well as interfacing with Auditors.

Performed business incorporations, profit and non-profit, and drafted contracts & agreements. Set-up and maintained accounting systems for clients, performed certified audits, and prepared financial statements.

Counseled clients in the preparation and implementation of business plans and financing proposals.

ALVIN A. BRATTON, JD, MST, CPA, CFP

9701 Apollo Drive • Suite 293 • Largo • MD • 20774 • 301-772-6555

1988-1991

Washington, Perito & Dubuc, Washington, D.C.

(FORMERLY Finley Kumble, and Laxalt, Washington, Perito & Dubuc)

Associate Attorney, Tax and Business Department

Handled tax planning, advising, and controversy work, concerning C and S corporation, partnership, individual, non-profit entity, employee benefit, and international tax matters; including research and drafting of memos, correspondence, corporate documents, contracts, and agreements.

Summer 87

Office of Chief Counsel for Internal Revenue Service, Washington, D.C.

Legal Assistant, Corporate Tax Division

Performed research, and drafted memos and correspondence for Private Letter Rulings and Technical Advice Memorandum.

**NON-LEGAL
EXPERIENCE**

1980-1984

Internal Revenue Service, Brooklyn, New York

Revenue Agent

Performed independent field audits of corporate, partnership and individual tax returns for technical accuracy and compliance with the Internal Revenue Code and related laws; researched issues, negotiated agreements, determined correct tax liability, and prepared reports.

ALVIN A. BRATTON, JD, MST, CPA

9701 Apollo Drive • Suite 293 • Largo • MD • 20774 • 301-772-6555

EDUCATION

Harvard Law School, Cambridge, Massachusetts

Berkeley Exchange Program, 1987-1988

Honors And Activities:

Harvard-Berkeley Exchange Program Participant: one of five students selected by Boalt to attend Harvard for third year of law school

Boalt Hall School of Law, University of California, Berkeley

Juris Doctor, May 1988

Honors And Activities:

Harvard-Berkeley Exchange Program Participant

Graduate Minority Program Fellowship Award

International Tax and Business Law Journal

Black Law Journal

Toastmasters--Public Speaking Club

University of Wisconsin-Madison, Graduate School of Business

M.S. in Business with Concentration in Taxation, August 1985

Honors And Activities:

Consortium for Graduate Students in Management Fellowship

Advanced Opportunity Fellowship Award

Beta Alpha Psi--Honorary Accounting Fraternity

Graduate Business Students Association

Association of Minority Students in Business

Black Law Students Association

Dale Carnegie Communication and Human Relations Course

Long Island University, Brooklyn, New York

B.S. in Accounting, February 1981

Honors And Activities:

Music Scholarship Award

Dean's List

Student Activity Award

WLIU Radio Station, Station Manager

References available upon request