



City of Glenarden
Work Session
January 4, 2016 - 7:00PM
Minutes

Attendees:

Council President – Maxine Phifer
Council Vice President – James Herring
Councilwoman – Elaine Carter
Councilwoman – Deborah Eason
Councilwoman - Carolyn Smallwood
Mayor Dennis C. Smith
Acting City Manager/Treasurer – Alvin Bratton

- Call to Order at 7:02PM
- Invocation led by Council President Maxine Phifer
- Roll Call

Councilwoman Carter - Present
Councilwoman Diggs – Absent
Councilwoman Eason – Present
Councilwoman Jenkins – Absent
Councilwoman Smallwood – Present
Councilman Herring – Present
Councilwoman Phifer – Present

We have a Quorum

- Motion to Adopt Agenda

Motion by Councilman Herring to adopt agenda - Seconded by Councilwoman Carter

Councilwoman Carter - Yes

Councilwoman Diggs – Absent
Councilwoman Eason – Yes
Councilwoman Jenkins – Absent
Councilwoman Smallwood – Yes
Councilman Herring – Yes
Councilwoman Phifer – No

4 Yes 1 No

Agenda Approved

- Presentation
 - Steve Proctor c/o GS Proctor – MLK Phase II
 - Multiple projects to be done simultaneously during the MLK phase II
 - Suggestion of doing “Green” project for environment
Suggested Council to visit Forest Heights to view the roof
 - Money is available for Green projects
 - Sherrie Sims will be reaching out to Administration for a Retreat
 - MLK building to rehab or raise – Mr. Proctor will offer cost comparison to the Administration
 - Mayor wants the building to be Community Space/Glenarden police headquarters
 - Also the possible project of cameras in the community in high crime areas
 - Erosion and water run-off in the City – money availability
 - Consensus for Proctor to begin the MLK Playground to redo the bldg., and a MLK bust, etc.
 - Councilwoman Eason - Yes

- Councilwoman Carter – Yes
 - Councilwoman Smallwood – Yes
 - Councilman Herring -Yes
 - Councilwoman Phifer – Yes
 - Mayor Smith – Yes
- Retreat – Joint Retreat as many as 6 speakers, govt., federal, green project, partner with other like municipality
 - Time Frame – very soon / duration of no more than 4 hours with working breakfast and lunch
 - Grants the more the people the more value
 - Mr. Proctor will return by January 25th to the Council and Administration information
- Review of Minutes
 - 10-13-2015 – Regular Meeting
 - Offer edits to the Council Clerk prior to the Regular meeting on Monday
- Legislation
 - R-23-2016 Resolution Authorizing a Contract with Lexipol, LLC, to develop General Orders for the Glenarden Police Department
 - Councilwoman Phifer wants councilmembers to speak with her about items going on the agenda
 - Needs to add verbiage into the resolution to state the maintenance fee of \$5, 172.00
 - Will come to the Floor**
 - R-24-2016 A Resolution to Pursue Negotiations for a Contract with AED Inc. for Architectural and Engineering Services

Mayor Smith offers a bid request went out for Architectural & Engineering service and had four bidders returned and was assessed for the needs.

The City Roof is on that project

Streets are another project (mill streets)

Hired as an “as needed” – legislation does not have a cost attached for the various projects

Councilman Herring request the names of the other companies that responded to the bid.

Will come to the Floor

- Mayor’s Report (See Report)
 - ATM at 7eleven – a letter was written regarding the skimming on the ATM machine to the Attorney General for 7eleven posting of the crime
- City Manager’s Report (See Report)
- City Treasurer’s Report (See Report)
 - 2014 audit status – almost complete; possibly ready by the next Work Session
- Chief of Police Report (See Report)
 - Will have a reduction in crime
 - Barlow Road street sign is not in place – will replace
 - Stop sign has faded in color to pink and need to be replaced
 - 704 Market selling drug paraphernalia

- Council Clerk will check legislation on who voted “No” for Police Department moving violation tickets to not go to the collection agency
- Topics of Discussion
 - Recycle Program with Goode Trash
 - Has the pilot program official started
 - Administration will contact Goode Trash
 - Glenarden Apartments Status
 - Mayor wrote a letter to HUD regarding affordable units waiting for a response
 - Personnel Manual
 - Pay scale has not been done
 - Recommendation to move forward with the Personnel Manual
 - Administration will bring an Ordinance forward next month
 - Opening Glenarden Parkway
 - Two stipulation on DSP that Campus Way and Lottsford Rd. to open Glenarden Parkway – Administration will contact Ms. Vega at DR Horton
 - Consensus to open Glenarden Parkway
 - Councilmembers Carter, Smallwood, Herring and Eason offer a Yes
 - Councilwoman Phifer offer a No
 - FBI Survey
 - Council request the copy of Mayor Smith response to the survey

- Mayor Smith offered that if the FBI Building is being built in PG County and referred to the County Executive decision on the whereabouts of the building
 - Council to do a letter Consensus
 - Councilmembers Eason, Carter, Smallwood, Herring in favor of the FBI building being built in Landover
 - Non-Building Lots for Sale
 - Deemed unbuildable
 - No cost to the City
 - Friends of Raymond William Smith will pay all closing cost, legal cost, etc. - The Smith family wants to erect a park of dedication on the land
 - Councilwoman Carter would like to offer an ordinance in February
 - Council Consensus
 - Councilwoman Eason – Yes but will check her records
 - Councilwoman Smallwood – No due to an Ethics clause
 - Councilwoman Phifer – No due to an Ethics clause and what was precedent
 - Councilwoman Carter – Yes – notes that after the research is done please contact her
- Adjourn at 10:30pm

Submitted by:

Toni Taylor, Council Clerk