



**City of Glenarden
Regular Meeting
October 13, 2015 - 7:30PM
Minutes**

Attendees:

Council President – Maxine Phifer
Council Vice President – James Herring
Councilwoman – Elaine Carter
Councilwoman – Judy Diggs
Councilwoman – Deborah Eason
Councilwoman – Jennifer Jenkins
Councilwoman - Carolyn Smallwood
Mayor Dennis C. Smith
City Manager – Kenneth Jones
Treasurer – Alvin Bratton

- Call to Order at 7:30PM
- Invocation led by Council President Maxine Phifer
- Roll Call

Councilwoman Carter - Present
Councilwoman Diggs - Present
Councilwoman Eason - Present
Councilwoman Jenkins - Late Arrival
Councilwoman Smallwood - Present
Councilman Herring - Present
Councilwoman Phifer - Present

We have a Quorum

- Motion to Adopt Agenda

Motion by Councilwoman Carter to adopt agenda - Seconded by Councilwoman Diggs

Councilwoman Carter - Yes

Councilwoman Diggs – Yes

Councilwoman Eason – Yes

Councilwoman Jenkins – Late Arrival

Councilwoman Smallwood – No

Councilman Herring – No

Councilwoman Phifer – Yes

4 Yes 2 No's

Agenda Approved

- Presentation
 - Karen Dojan c/o Weyrich, Cronin & Sorra – 2013 FY Audit Report
 - See Auditor's Report and Internal Control Letter which offers a Clean Opinion
 - \$3.3 million in assets and \$688,689 Liabilities – fund balance \$2.4 million
 - Material Weakness Letter offered to the Finance Office
 - Nothing was suspected or offered that there was fraudulent activity during the time span for the 2013 audit report
 - 2014 Audit has begun and has been moving forward
 - Audit Draft report coming forth within 2 weeks
 - Cross training of employees should be addressed
 - 2013 FY the Gold Room was not profitable
- Approval of Minutes
 - 06-08-2015 Organizational Meeting
 - 06- 18-2015 Special Meeting (Budget Hearing)

Motion by Councilman Herring to adopt minutes - Seconded by Councilwoman Diggs

Councilwoman Carter - Yes

Councilwoman Diggs – Yes

Councilwoman Eason – Yes

Councilwoman Jenkins – Late Arrival

Councilwoman Smallwood – Yes

Councilman Herring – Yes

Councilwoman Phifer – Yes

6 Yes

Minutes Approved

- Citizens Comments on Legislation (two minutes)
 - Mr. John Anderson – Fire Door question regarding the company reputation that will be working on the Gold Room Fire Doors
 - Mr. Leo Wilson – notes that until the 2014 audit is completed; discussion of O-01-2016 and O-02-3026 cannot be addressed. Gratis for American Legion should not be granted until the Gold Room passes the Gold Room Fire Inspection; overall the Gold Room facility should not be rented until the Fire Inspection is passed
 - Mr. Anthony Powell – Both ordinance O-01-2016 and O-02-2016 need to be pulled; the City can not afford a raise for the Mayor and Councilmembers at this time
- Legislation
 - O-01-2016 An Ordinance to Increase the Salary of the Mayor of Glenarden, Maryland **(First Reading)**
 - O-02-2016 An Ordinance to Increase the Salary of the City Council of Glenarden, Maryland **(First Reading)**

- R-07-2016 Resolution to Authorize the Glenarden Police Department to use as its own General Orders those of the Prince George’s County Police Department

Motion by Councilwoman Carter to approve legislation - Seconded by Councilwoman Diggs

Use PG County General Order to be used while the City Police Department General Orders are being done

Clause to put in a time frame for the work to be completed (one year)

Councilwoman Jenkins notes that a consensus was not reached at the work session for a time frame clause

Councilwoman Phifer motion to table legislation until City Attorney has time to review – Seconded by Councilwoman Diggs

Councilwoman Carter - Yes

Councilwoman Diggs – Yes

Councilwoman Eason – Yes

Councilwoman Jenkins – No

Councilwoman Smallwood – Yes

Councilman Herring – Yes

Councilwoman Phifer – Yes

6 Yes 1 No

Tabled

- R-08-2016 Resolution Authorizing a Contract with Steven Walker DBA Steve’s Brick & Block to Remove and Replace the Fire Doors in the Gold Room of the James R. Cousins Jr. Municipal Center

Motion by Councilman Herring to approve legislation - Seconded by Councilwoman Eason

Councilwoman Carter - Abstain
Councilwoman Diggs – Yes
Councilwoman Eason – Yes
Councilwoman Jenkins – No
Councilwoman Smallwood – Yes
Councilman Herring – Yes
Councilwoman Phifer – Yes
5 Yes 1 No 1 Abstain
Passed

- R-09-2016 A Resolution Accepting the FY 2013 Independent Auditor’s Report

Motion by Councilwoman Eason to approve amendment of language to the legislation - Seconded by Councilwoman Smallwood

Councilwoman Carter – No
Councilwoman Diggs – Yes
Councilwoman Eason – Yes
Councilwoman Jenkins – No
Councilwoman Smallwood – Yes
Councilman Herring – Yes
Councilwoman Phifer – No
4 Yes 3 No’s

line 14 include the language “and presented the FY 2013 Auditor’s Report to Citizens on October 13, 2015; and”/Passed

Motion by Councilwoman Eason to approve legislation – Seconded by Councilwoman Smallwood

Councilwoman Carter – Yes
Councilwoman Diggs – Yes
Councilwoman Eason – Yes
Councilwoman Jenkins – Yes
Councilwoman Smallwood – Yes
Councilman Herring – Yes
Councilwoman Phifer – Yes

**7 Yes
Passed**

- R-10-2016 A Resolution to Approve a Contract with Lamont Hepler for Snow and Ice Control

Motion by Councilman Herring to approve legislation with Councilwoman Carter adding language to note in the legislation, “not exceed the budget” - Seconded by Councilwoman Jenkins

Councilwoman Carter - Yes
Councilwoman Diggs – Yes
Councilwoman Eason – Yes
Councilwoman Jenkins – Yes
Councilwoman Smallwood – No
Councilman Herring – Yes
Councilwoman Phifer – No

**5 Yes 2 No’s
Passed**

Ratify the request for Gratis for Glenarden American Legion Auxiliary Unit 275 for November 14, 2015 event

Motion by Councilwoman Jenkins to ratify the acceptance - Seconded by Councilwoman Diggs

Councilwoman Carter - Yes
Councilwoman Diggs – Yes
Councilwoman Eason – Yes– want the Gold Room doors completed and Fire Inspection completed
Councilwoman Jenkins – Yes
Councilwoman Smallwood – No
Councilman Herring – No; supports the American Legion however; will not approve the gratis until the Fire Inspection is passed
Councilwoman Phifer – Yes

**5 Yes 2 No’s
Passed**

- Mayor's Report
 - Gold Room has a usage and occupancy license for the Gold Room
 - Accepts the 2013 audit report
 - New record retention policy coming forth
 - Wants to also bring cross training in the finance department
 - Mayor opposes the Mayor's salary increase because the Council has voted and approved for the property tax decrease
 - Thank you card from the Brown Family for the support during the passing of Helen Brown
- City Manager's Report (See Report)
- Chief of Police Report (See Report)
- City Treasurer's Report (See Report)
 - Lawn mowers being driven on the City Street – should not be occurring
 - \$25K moved from SunTrust to the general fund – should be moved within the next month
 - Hwy User Money – Harbor Bank money is not collateralized
- Citizen's Comments/Questions (two minutes)
 - Mr. John Anderson – Evaluation of the City Manager to be completed and money spent unallocated is a concern
 - Commercial vehicles parked in the City – needs to be addressed
 - Playground equipment – MLK Bust is bad, no bathroom facility,

- Mr. Leo Wilson – Council should speak to the Chief to speak on General Orders for the City Police Department.
 - Snow contract with Mr. Helper cannot go over \$35K
 - Concern with the Gratis – the occupancy license supersedes the inspection issues – Safety First
 - Legislation should come forth for the Gold Room usage/ possibly close the Gold Room
- Mr. Rubin Reid – Raise for Council and Mayor – withdraw until we look into the city population
 - General orders being written is on the right track
- Mary Ann White – PG Philharmonic will celebrate 50 years
- Councilwoman Carter speaks on O-01 and O-02 and was bringing forth to begin the discussion to get new and innovative people in our government
- Councilwoman Phifer – will try to keep peace in the Council meetings
- Adjourn at 10:22PM

Submitted by:

Toni Taylor, Council Clerk