



City of Glenarden
Work Session
December 7, 2015 - 7:00PM
Minutes

Council President – Maxine Phifer
Council Vice President – James Herring
Councilwoman – Elaine Carter
Councilwoman – Judy Diggs
Councilwoman – Deborah Eason
Councilwoman – Jennifer Jenkins
Councilwoman - Carolyn Smallwood
Mayor Dennis C. Smith
Treasurer – Alvin Bratton

- Call to Order 7:02PM
- Invocation led by Council President Phifer
- Roll Call

Councilwoman Carter - Present
Councilwoman Diggs – Present
Councilwoman Eason – Present
Councilwoman Jenkins – Absent
Councilwoman Smallwood – Late Arrival
Councilman Herring – Present
Councilwoman Phifer – Present

We have a Quorum

- Motion to Adopt Agenda
 - Councilwoman Carter motion to adopt the agenda – Seconded by Councilwoman Diggs

- Councilman Herring ask for the removal of the topic “Censure of Councilwoman Smallwood for taking Turkeys at Thanksgiving”

- Consensus to take the “Turkeys” topic of discussion off the agenda

Councilwoman Diggs – No
 Councilwoman Eason – Yes
 Councilwoman Jenkins - Absent
 Councilman Herring – Yes
 Councilwoman Phifer – No
 Councilwoman Carter – No
 Councilwoman Smallwood – Yes
 3 Yes 3 No’s

Topic stays on Agenda

Councilwoman Carter - Yes
 Councilwoman Diggs – Yes
 Councilwoman Eason – Yes
 Councilwoman Jenkins - Absent
 Councilwoman Smallwood – No
 Councilman Herring – Yes
 Councilwoman Phifer – No

4 Yes 2 No’s

Agenda Approved

- Review of Minutes
 - 09-08-2015 – Work Session
 - City Manager report that asbestos was found in the building – where was the asbestos found?
 - Council Clerk will review the minutes for the asbestos topic
 - Hold the September 8th minutes until recording tape is reviewed
 - 09-14-2015 Regular Meeting
 - 09-23-2015 Special Work Session (Budget)

- 10-05-2015 Work Session
- Council wants to know the status of the Ken Jones out on sick leave.
 - Mr. Bratton is Acting City Manager in Mr. Jones absence. Also, that the Chief, Mayor and Mr. Bratton can handle the day to day operations.
- Councilwoman Smallwood suggests that Ms. Tignor can assist while Ken Jones is out of the office.
 - Councilwoman Carter – accepts the mayor recommendation
 - Councilwoman Eason - Pass
 - Councilwoman Phifer – Don't agree with Mr. Bratton as the Acting City Manager
 - Councilwoman Smallwood – suggest that Ms. Tignor can assist while Ken Jones is out of the office and also accepts the Mayor's recommendation
 - Councilwoman Diggs – No comment at this time – and will accept the Mayor's recommendation
- Legislation

R-15-2016 A Resolution to Issue a Building Permit for Fabulocs Natural Hair Natural Tenant Fit Out

The full-time Code Enforcement Officer is no longer with the City of Glenarden - effective December 5, 2015

There is now a Kay Jewelers at WTC however; a permit request has never been brought to the Council

Have the Code Enforcement Officer to address the code enforcement issues at WTC

Will Come to the Floor

R-16-2016 A Resolution to Issue a Building Permit for Hook & Reel Tenant Fit Out

Will Come to the Floor

R-17-2016 Resolution Authorizing a Contract with Brekford Corp., for the Purchase of Certain Equipment for Police Vehicles

Budget should reflect a 5 year pay-out in the comments section in the description of the budget

Amount needs to be written out, and all loans are from debt services and offer the length of the loan

Councilwoman Carter wants a final figure by Monday at the next meeting

Will Come to the Floor

R-18-2016 Resolution Authorizing a Contract with Lexipol, LLC, to develop General Orders for the Glenarden Police Department

Once orders are done Chief will review them along with the City Attorney

Approximately \$5,600 for maintenance of the general orders each year

Councilwoman Phifer suggests working with other municipalities to share the General Orders and to share the cost – Chief O'Donnell disagrees that sharing is not the best way to run the general orders

Sole source contract under professional services

Will come to the Floor

R-19-2016 Resolution Authorizing a Contract with Galls, LLC, for the Purchase of Police Riot Gear

Riot gear is being requested in case of an emergency - The City owns the equipment

Insert the line item from the Police Department - support equipment 8360 public safety

Will Come to the Floor

R-20-2016 Resolution Authorizing a Contract with Apple Ford Lincoln, Inc., for the Purchase of Police Vehicle

Will Come to the Floor

R-21-2016 Resolution Authorizing a Contract with Teltronic, Inc. for the Purchase of Radios for Police Vehicles

Will Come to the Floor

R-22-2016 Resolution Authorizing a Contract with Mac & Son Tree Expert, Inc. for removal of dead trees and stump grinding and removal

Need clarification on the removal of the vegetation which is currently not in the legislation

Suggestion to have a meeting on the matrix with the Mayor and City Manager

Will Come to the Floor

- Mayor's Report (See City Manager Report)
 - Council wants to see the bid for the cable station
 - Needs the signed contract for last year snow contract
 - The MLK Park site basketball court is cracking already – Mayor to contact the representative
- City Manager's Report (See Report)
- City Treasurer's Report (See Report)
 - Gold Room contracts fees are not consistent
 - Harbor Bank/SunTrust and VA Memorial – transfer money
 - VA memorial has already been moved

- Harbor Bank - moving to PNC (meeting with bankers tomorrow)
- Repast for Ms. Shahzad
- Chief of Police Report (See Report)

Topics of Discussion:

- O-01-2016 An Ordinance to increase the Salary of the Mayor of Glenarden, Maryland
- O-02-2016 An Ordinance to increase the Salary of the City Council of Glenarden, Maryland

Councilwoman Carter with the additional income receiving from Glenarden Apt and WTC and encourage new candidates for Mayor and Council – Councilmembers talk to their constituents. Suggest having a forum with the citizens in the 2016

Councilwoman Eason is opposed to increasing the money – they work for the betterment of the city.

Councilwoman Smallwood – Ward I residents does not agree with Ordinance 1 and 2, 2016

Councilwoman Herring – Too soon to decide on - Is not in agreement to support and request to wait until 2017 for further discussion

Councilwoman Diggs – think about whose coming up next

Mayor is in support to place this on referendum – salary is a small incentive

Councilwoman Phifer – servants to the people, vote for the next Mayor and Council in agreement. Council vote or referendum; open to either

Councilwoman Jenkins arrived at meeting 9:34PM

- MML Banner City/Town Program
All parts are completed - except for Part IV of the MML Banner City Application. Mayor Smith will work on the Part IV for completion.
- 2015 City Christmas Party

December 18, is the day of the event

Councilmembers and the Mayor will receive 5 tickets each and the employees receive 2 tickets each, and also some elected officials

Preparing for 300 people

Donating pens as giveaways

Councilwoman Eason will see if she can re-order 200 more pens

- Censure of Councilwoman Smallwood for taking Turkeys at Thanksgiving
 - Councilwoman Smallwood states she requested 10 for herself and 15 for Council
 - Shabach School gave turkeys to Glenarden Housing
 - Councilwoman Phifer asked Andrea Harrison & Senator Benson for turkeys for her Church
 - Councilwoman Diggs notes that we need to do better

- Adjourn at 9:50PM

Submitted by:

Toni Taylor, Council Clerk