



City of Glenarden
Special/Emergency Work Session
February 25, 2014 - 6:30PM
Minutes

Council President – Carolyn Smallwood
Council Vice President - Elaine Carter
Councilwoman – Judy Diggs
Councilwoman – Deborah Eason
Councilman – James Herring
Councilwoman - Jennifer Jenkins
Councilwoman – Maxine Phifer
Mayor Dennis C. Smith

- Call to Order at 6:30PM
- Invocation led by silent prayer
- Roll Call

Councilwoman Diggs - Present
Councilwoman Eason – Present
Councilman Herring – Present
Councilwoman Jenkins – Late Arrival
Councilwoman Phifer – Absent
Councilwoman Carter- Present
Councilwoman Smallwood – Late Arrival

We have a Quorum

- Motion to Adopt Agenda

Motion by Councilman Herring to adopt agenda - Seconded by Councilwoman Diggs

Councilwoman Diggs – Yes
Councilwoman Eason – Yes
Councilman Herring – Yes
Councilwoman Jenkins – Late Arrival
Councilwoman Phifer – Yes
Councilwoman Carter – Yes
Councilwoman Smallwood- Yes
6 Yes

- Topic of Discussion

- ✓ Standard Audit Over Budget

- Councilwoman Smallwood states that based on an email from Mr. Wood that the audit will cost an additional \$2500 for the standard auditor, due to additional responsibilities. And also states that the standard rule is anything over \$2000 needs to come before the Council for approval, which Administration knew in December.
- Now in February there is a need for emergency funds for the auditors.
- Question to the Mayor:
 - Why was this just now being brought to the Council?
 - Mayor Smith advises the Council that the auditor made a mistake and will be offering a revised invoice.
 - And the auditors have not sent in a revised invoiced to date.
 - Councilwoman Smallwood suggests that if the Administration could have simply advised the Council with a phone call that an invoice will be coming in the very near

future, then the present meeting would not have been required.

- Councilwoman Diggs wants to see the Opinion of the last audit in 2012. Councilwoman Diggs also states that she cannot move forward until she receives the information.
 - Councilman Herring is requesting why is the auditor's doing reconciliation for the City. Where the Treasurer should be doing the reconciliations.
 - Councilwoman Phifer asked how the past auditors did the audit without closing the books.
 - Councilman Herring responded with the auditors rolled forward the books.
 - Mayor Smith notes that the treasurer can give a presentation on the finance staff & treasurer overview/workload in the Finance office at the Work Session meeting.
 - Councilman Herring suggest that the Auditors come to the City and explain the work thus far.
 - Council as a whole agreed and instructs the Council Clerk to set the meeting.
- Adjourn at 7:10PM

Submitted by:
Toni Taylor, Council Clerk