



City of Glenarden  
Work Session  
May 5, 2014 - 7:30PM  
Minutes

Council Vice President – Elaine Carter  
Councilwoman – Judy Diggs  
Councilwoman – Deborah Eason  
Councilman – James Herring  
Councilwoman – Maxine Phifer  
Mayor Dennis C. Smith

- Call to Order at 7:30PM
- Invocation led by Rev. Gray
- Roll Call

Councilwoman Diggs – Present  
Councilwoman Eason – Present  
Councilman Herring –Late Arrival  
Councilwoman Jenkins – Absent  
Councilwoman Phifer – Present  
Councilwoman Carter - Present  
Councilwoman Smallwood – Absent

**We have a Quorum**

- Announcement: Councilwoman Carter notes a letter from the Council Attorney regarding the Comcast Franchise and adding the legislation to the agenda. Council agrees to add the Ordinance Amending the Franchise Agreement with Comcast of Maryland, Inc. To Ratify and Extend the Franchise Agreement

- Motion to Adopt Agenda

Councilman Diggs motion to adopt the agenda with amendments - Seconded by Councilwoman Eason

Councilwoman Diggs – Yes  
Councilwoman Eason – Yes  
Councilman Herring – Stepped Away  
Councilwoman Jenkins – Absent  
Councilwoman Phifer – Yes  
Councilwoman Carter - Yes  
Councilwoman Smallwood – Absent

**4 Yes 2 Absent**

**Agenda Adopted**

- Review of Minutes
  - 04-03-2014

Offer any edits to the Council Clerk prior to the Monday, Regular Meeting

- Letter from Council Attorney regarding Comcast

Questions on the transfer of ownership – send the letter to VP of Government Affairs of Comcast Center in Philadelphia. Deadline is May 10<sup>th</sup>. Sign and move forward. No objection from the Council.

- Legislation
  - CR-03-2014 A Charter Resolution to Amend Sections 505(D), 833(D) and 907(D)

Councilman Herring has major concerns on how the Finance office is running and the Mayor is not addressing the issues. For example the constant yield rate not being addressed by the Finance or the Mayor. Mayor makes recommendations to Council on the positions and the Council appoints (hire).

Councilwoman Phifer feels the Charter is not generic not personal and beneficial to the city and citizens. States the citizens have said they want their input heard on charter resolutions.

Councilwoman Carter does not support this Charter resolution based on the resolution gave the Mayor the authority, and now taking the authority back from the Mayor

Councilwoman Carter and Councilwoman Phifer object to the Charter Resolution coming to the floor.

**Will come to the floor**

- R-41-2014 Resolution to Authorize and Ratify Payment to Butler Video Productions

Councilwoman Carter wants more detail and clarity on the invoice.

Councilwoman Phifer – wants the invoice corrected by Monday and have it come to the floor for vote.

Councilman Herring would like to see one invoice for Black History Month.

Legislation is not clear – Coming to the floor with legislation clarity - Special events -

**Will come to the floor**

- R-43-2014 A Resolution to Approve a Contract for Project Management of the Veterans' Memorial Project Construction

Councilwoman notes that an agreement needs to be made. And see the agreement – and be presented with the agreement by this Wednesday.

Project will start May 19<sup>th</sup>.

### **Will come to the floor**

- R-45-2014 A Resolution to Issue Building Permits For Construction of Townhouses on Six Lots and Single Family Dwellings on Four Lots in the Woodmore Towne Centre at Glenarden

John Anderson of the Permit Review Committee has not been able to get the minutes.

Councilwoman Diggs ask if the Committee has all the required members.

Councilwoman Smallwood and Perry Hampton need legislation for appointment.

John Anderson – Recommendation to have a lend expertise to the committee.

Consensus for builder to move forward - 5 council members said yes.

### **Will come to the floor**

- R-46-2014 A Resolution to Authorize Purchase of Bronze Plaques for the Veteran's Memorial

Councilwoman Carter - Is it a sole source.

Councilman Herring – same resolution but given the authority to sign the contract to have the job done.

Councilwoman Phifer asked why is the Council President signing the contract for this project.

Mayor indicated he did not ask for this legislation.

Get the approved legislation R-40-2014 have everyone to sign.

Remove from agenda. Bring forth R-40-2014.

Councilwoman Diggs asked the Mayor if he has a problem with signing the contract and the check. Mayor's response is no problem.

Turn-around time. 72 hours 3 days.

- R-47-2014 A Resolution for Approval of Recycling Avaya Phone Systems

Mayor Smith will speak with the Reception and sign off on the letter.

Legislation is to be revised and reference the Charter section in the legislation, and include details of the recycling program to be attached.

**Will come to the floor**

- R-48-2014 A Resolution to Approve a Contract with Brickman Group LTD LLC to Construct A Veterans Memorial

R-24-2014 was passed, requesting why this has not already been signed by Administration.

**Will come to the Floor**

- R-50-2014 Resolution to Authorize a Contract with Innoface Systems, Inc. to Provide an Audio visual System for the City Council Chambers

The Mayor states he signed the contract, but needs to re-located the contract.

**Will come to the floor**

- Mayor's Report (no report offered)
  - Verbal report offered

- City Manager's Report
  - Status of the audit – moving quickly to meet the deadline
  - June 30 extension been confirmed
  - IRS – next steps would be ... schedule to meet with the councilmembers
    - June 30 report that is due to the Council – Maybe next week
    - Mayors budget is coming – submit the question to the council
    - Council receives the budget, then the Mayor presents to Residents and then the Council work on it.
    - Address the finance report – on Monday
    - Councilwoman Carter – ask the Mayor to speak with the Council President for dates to meet address concerns regarding the trash contract, City Manager vacancy, architectural firms and the Personnel issue that the mayor has.
- Chief of Police Report (See Report)
  - May 17, is the City Clean Up day
- City Treasurer's Report (See Report)
  - Councilwoman Diggs notes to the Mayor that the Treasurer's absence is causing a hardship on the City, due to unanswered inquiries.
  - Councilwoman Carter asks the Council if the Council like to submit questions to the Treasurer to respond with the needed information.
  - Councilwoman Phifer requests that the Code Enforcement Officers make the Council aware of the upcoming Hearings.

- Councilwoman Eason notes MEA, Nichelle Parker noted of a point of contact – Mayor notes that Charlyn Anderson is the contact person.
- Topic of Discussion
  - American Legion Special One Day License
    - American Legion should have written the letter.
    - Does the code permit this to occur?
    - Unsightly to the city when they do it more than once a year and they are selling tables.
      - Consensus from the Council:
      - Councilwoman Eason/No
      - Councilwoman Carter/ No
      - Councilwoman Diggs/Yes - good for June July & August, twice a month. Yes
      - Councilman Herring – more information from the American Legion. One day license is for once year.
      - Councilwoman Phifer/ No -not in favor of this flea market, feels it is unsightly
      - Mayor Smith – not in agreement with the interpretation of one day a year/ and also receives complaint.
    - Council requests that the Mayor not offer any more one day licenses to this organization at this time. Until a formal request is brought forth to the Council.
  - Tree Planning Committee
    - Grace fielder status – she is being paid and waiting for us to make the initial next step.

- Do we have a committee - update members
- Neighborhood Center Design (scope of work) N/A
- Recreation Center Request
  - Senior Summer Camp in the Gold Room
  - Community Space – is being utilized but no money is being reported in the treasurer monthly budget
  - Mayor Smith is in favor of them using the Gold Room
  - Councilwoman Phifer – Yes
  - Councilman Herring -
  - Councilwoman Diggs - yes
  - Councilwoman Carter- yes
  - Councilwoman Eason -
  - Yes - Legislation special exception
  - Check for another group.
  - Council suggests that advertisement be done for the Community Space is open for the community.
  - Council also suggests an open house at the Community Space.

**Adjourn at 9:53PM**

**Submitted By:  
Toni Taylor, Council Clerk**