



**City of Glenarden
Regular Meeting
September 9, 2013
7:30PM
Minutes**

Mayor Dennis C. Smith
Interim City Manager – Bill Reaves
Treasurer – Christopher Wood
Vice President – Elaine Carter
Councilwoman – Judy Diggs
Councilwoman – Deborah Eason
Councilman – James Herring
Councilwoman – Maxine Phifer
Councilwoman – Carolyn Smallwood

- Call to Order at 7:30PM
- Invocation led by Rev. Gray
- Roll Call

Councilwoman Diggs - Present
Councilwoman Eason – Present
Councilman Herring – Present
Councilwoman Phifer – Present
Councilwoman Smallwood – Present
Councilwoman Carter- Present
Councilwoman Jenkins – Absent

We have a Quorum

- Motion to Adopt Agenda

Motion by Councilwoman Eason to adopt amended agenda - Seconded by Councilman Herring

AMENDMENTS: Removal of R-02-2013 A Resolution to Confirm Authority of Mayor to Sign Documents for CDBGF Grants Approved by the City Council & Removal of R-03-2013 A Resolution to Authorize a Contract with Innoface Systems, Inc. for an Audio Visual System

Councilwoman Diggs - Yes
Councilwoman Eason – Yes
Councilman Herring – Yes
Councilwoman Phifer – Yes
Councilwoman Smallwood – Yes
Councilwoman Carter- Yes
Councilwoman Jenkins – Absent
6 Yes 1 Absent

- Approval of Minutes
 - 06-03-2013 Work Session
 - 06-06-2013 Public Budget Hearing
 - 06-10-2013 Regular Meeting
 - 06-12-2013 Budget Meeting
 - 06-18-2013 Budget Meeting (correction: Councilwoman Phifer was not in attendance for the meeting)
 - 07-01-2013 Special Meeting
 - 07-19-2013 Special Meeting
 - 08-08-2013 Special Work Session

Motion by Councilwoman Smallwood to adopt minutes with correction in 06-18-2013 minutes - Seconded by Councilman Herring

Councilwoman Diggs - Yes
Councilwoman Eason – Yes
Councilman Herring – Yes
Councilwoman Phifer – Yes
Councilwoman Smallwood – Yes

Councilwoman Carter- Yes
Councilwoman Jenkins – Absent
6 Yes 1 Absent

- Special Presentation by Councilwoman Carter
 - Former Council President Margaret Dade was very instrumental in the presentation to our city as a Banner City. It was a great deal of effort for the city. At the Maryland Municipal League summer conference, the city received the banner. Councilwoman Diggs will continue to work toward the City of Glenarden to remain a Banner City for 2014.
 - Councilwoman Diggs accepts the role to carry on the effort to being a Banner City for 2014.
 - Announcement: Rockport Auto was rejected by the District Council for Non-Conformity. This means that the Rockport Auto will not be allowed to use the facility as a used car lot.
- Citizens Comments on Legislation (two minutes)
 - Hearing none and Seeing none
- Legislation

R-01-2014 A Resolution to Select the City Council President

Motion by Councilwoman Smallwood to adopt - Seconded by Councilman Herring

Councilwoman Diggs - Yes
Councilwoman Eason – Yes
Councilman Herring – Yes
Councilwoman Phifer – No
Councilwoman Smallwood – Yes

Councilwoman Carter - No
Councilwoman Jenkins – Absent
4 Yes 2 No 1 Absent

R-02-2014 Resolution to Confirm Authority of Mayor to Sign Documents
for CDBG Grants Approved by the City Council / **Removed**

R-03-2014 Resolution to Authorize a Contract with Innoface Systems,
Inc. for an Audio Visual System / **Removed**

- Mayor's Report
 - ✓ Administration has been in office for 60 day with no transition policy however, has secured an Interim City Manager and a Treasurer.
 - ✓ Trash Contract has been secured.
 - ✓ Met with many State, County, Municipal officials and Mayors from other cities.
 - ✓ Preparing for the selection of an Auditor and securing a permanent City Manager.
 - ✓ Reviewing the efficiency of each Department.
 - ✓ Administration is working toward improving the quality of life for the citizens.
- City Manager's Report (See Report)
 - Major accomplish in reducing the liability from the IRS audit cost fee from \$170K to under \$50K.
 - Confirmation that the trash service will continue.

- All employees are covered through a crime policy.
- Payment has been made to Mutual of America.
- General insurance policy by LGIT is in full force.
- Grant for the MLK site is progressing but looking for new equipment.
- Met with D.R. Horton and they have begun building the roads and site work.
- Met with Police Chief and a few officers for the demolition of the Glenarden Apartment by the end of the year. Also found that there was asbestos in some of the building.
- Question from a citizen that the residents on Gary Lane, who will be impacted, by the new building of homes has standing water in the area, that has caused an infestation of mosquitos. Also she notes that the city has not done a good job keeping citizens aware of the progress with the homes being built.
- Citizen comment on the lack of public transportation over the weekend in the city.
- RFP for the Veterans Memorial project to go out as soon as possible.
- City Treasurer's Report (See Report)
 - Goal for the Finance Department is to be as accurate as possible.
 - Draft of May and June finance reports are available – there will be changes that will occur
 - Continues to learn and grow in the finance office
 - A June report that is complete will be coming forth
 - Working simultaneously doing the June report and the budget

- The finance department is in the process of hiring a staff person for that department
- Aging Payables Chart indicates the time table of when bills are paid
- Chief of Police Report (See Report)
 - Glenarden Apartments and the Evert Street has been closed
 - Police Officers attending school activities
 - Explorers Program was a success
 - Ward I burglaries during the summer – suspect has been identified. Recovered some of the stolen property by entering stolen property serial numbers into the National Crime Information Center database and made some matches.
 - A1 Liquor Store robbery could be solved very soon.
- Citizen's Comments/Questions (five minutes)
 - Citizen announcing a resident working on automobile on their property - And feels it needs to be stopped.
 - The Crepe Myrtle bushes in the city have become problematic.
 - Ms. Jones – still a concern on the residence requirement. Presenting information to the Council on this matter. (letter passed out to all in attendance). And wants the CR-06-2013 to be enforced.
 - Councilwoman Phifer – notes the homestead tax credit - no application was made. Suggest that this issue go to the court system, instead of having this discussion at each meeting.
 - Citizen asked, how do you change the Charter – Citizen should be able to make changes to the Charter. Example, if an official is running for a Ward seat, they should only be able to certify with the required

signatures from only that Ward's residents. And this should be in the Charter. And having the citizens speak on the Council's salary increase.

- Ms. Marian White - Delivery of absentee ballots – she offers a story line to explain what occurred to her self.
 - She assisted some neighbors with the delivery of the absentee ballots – delivered the ballots.
 - Delivered the absentee ballots to Mary Fields, Vice Chair and Councilwoman Smallwood was in the area when the ballots were delivered.
 - Ms. Fields checked in the envelope of absentee ballots and noted everything was in order.
 - At a later date a suggested from Councilwoman Smallwood to Ms. White was that she was tampering with the absentee ballots.
 - Few days later at a Special meeting it was brought to the attention to the Election Chair to watch out for such a scenario.
 - Conclusion from Ms. White was that what appears is not always the case.

- Adjourn at 8:55pm

Submitted By:
Toni Taylor, Council Clerk