



City of Glenarden  
Regular Meeting  
October 15, 2013 - 7:30PM  
Minutes

Mayor Dennis C. Smith  
Interim City Manager – Bill Reaves  
Treasurer – Christopher Wood  
Council President – Carolyn Smallwood  
Council Vice President - Elaine Carter  
Councilwoman – Judy Diggs  
Councilwoman – Deborah Eason  
Councilman – James Herring  
Councilwoman – Maxine Phifer

- Call to Order at 7:32PM
- Invocation led by Rev. Gray
- Roll Call

Councilwoman Diggs - Present  
Councilwoman Eason – Present  
Councilman Herring – Present  
Councilwoman Jenkins – Absent  
Councilwoman Phifer – Present  
Councilwoman Smallwood – Present  
Councilwoman Carter- Present

**We have a Quorum**

- Motion to Adopt Agenda

Motion by Councilwoman Carter to adopt agenda - Seconded by

Councilwoman Phifer

Remove meeting minutes for 8/13/2013 - meeting did not receive a quorum.

Add a public vote on the reconsideration of the American Legion Unit 275 for discount for usage of the Gold Room.

Table R-03-2014, Resolution to Authorize a Contract with Innoface Systems, Inc. to Provide an Audio Visual System for the City Council Chambers, until the November Work Session.

Remove R-07-2014, Resolution to Approve the Re-Appointment of Perry Hampton to the Permit Review Committee.

R-10-2014 be the first item to be voted on in the agenda to allow Mr. Duffy to be excused.

Remove R-11-2014 A Resolution to Authorize Expenditure for Rental of Motorized Scooter.

Citizen Comment:

Mr. Perry Hampton comments that he would be an asset to the Housing and the Permit Review Committees.

Councilwoman Diggs - Yes

Councilwoman Eason – Yes

Councilman Herring – Yes

Councilwoman Jenkins – Absent

Councilwoman Phifer – No

Councilwoman Carter- No

Councilwoman Smallwood – Yes

4 Yes 2 No 1 Absent

- Presentation

Chad Stark, Librarian III (Site Supervisor) – City of Glenarden Library

- Hand-outs were offered
- Modest renovations in 1999 & in 2012
- Friends group is still active
- Community services offered: Story Time twice per week (Tuesday 6:30pm & Thursday 10:30am)
- Lego Program
- Computer classes on Saturday's
- Receive referrals from the Work Force Project and High School Senior Students for catch in their studies
- Offer Computer literacy
- 422K registered in our customer data bank
- Offers City of Glenarden mission and vision statement

Joyce Butler, Veterans Memorial Committee Update

- VA Committee has sent out applications for names of veterans to be added to the memorial wall - 200 applications have been returned
  - The Neighborhood Design Center has completed the design
  - September 2013 met with a Brickman landscape & architect and designer
  - Have a conceptual site plan ready
  - Appraisal for all 20 lots is for \$133,250K
  - Committee wants the bid process to be waived for the landscaper company
  - The committee will provide the total cost for the landscape architect firm from the Brickman company
- 
- Approval of Minutes  
08-13-2013 Special Meeting (to be removed due to no quorum of meeting)  
08-26-2013 Special Work Session  
08-28-2013 Special Meeting

09-03-2013 Work Session  
09-09-2013 Regular Meeting

Motion by Councilwoman Phifer to approve the minutes - Seconded by Councilman Herring

Councilwoman Diggs - Yes  
Councilwoman Eason – Yes  
Councilman Herring – Yes  
Councilwoman Jenkins – Absent  
Councilwoman Phifer – Yes  
Councilwoman Carter- Yes  
Councilwoman Smallwood – Yes  
6 Yes 1 Absent

- Citizens Comments on Legislation (two minutes)
  - Mrs. Margaret Dade - questions Site parking spaces designated for the 24 Hour Fitness – Mr. Duffy answered the parking space question that county code requirement is 200 parking spaces, however there is 321 parking space.
  
- Mr. Edward Gibbs c/o Petrie Ross offer a presentation for 24 Hour Fitness
  - Filed a detail site plan for the 24 Hour Fitness
  - And two pads: Verizon Phone Center and a fast food occupant, but presently not under contract
  - Reviewed draft resolution and spoke to City Attorney, Suellen Ferguson – approval for detail site plan and he has a concern with two items from the County Staff Report:
    - Page 34/Condition 1P relates to the architecture of the building stone to be extended on the columns to the height of

the roof, and stone across the building to the height of the windows. And that will not be acceptable to the developer. Will need to discuss this revision with the Planning Board. The second concern is condition number three (3). Which is once a user for the 2 pad sites are determined that the developer return to the Planning Board with a revised detail site plan to be approved by the Planning Board.

- Ms. Ford offered the better language for the resolution to address Mr. Gibb's concern and keep the City in good standing. Ms. Ford suggested to the Council to keep the resolution "as is" and call out the two conditions of concern. Ms. Ford offers the additional verbiage for the resolution. Mr. Gibbs agrees with Ms. Ford suggestion.

Chris Duffy – gives over view of the 24 hour fitness building

- Difference between Sports Learning Center and the 24 Hour Fitness
  - Private health club, much smaller than the Sports and Learning Center, comparable to a LA Fitness and this is more a community size fitness center.

Citizen Questions:

Mr. Leo Wilson Sr. – regarding R-11-2014, A Resolution to Authorize Expenditure for Rental of Motorized Scooter, questions the amount on the legislation. Has the person tried to go thru their Insurance?

Mrs. Celestine Wilson – concern R-08-2014, Resolution to Approve the Appointment of William Reaves to the Permit Review Committee. Mr. Reaves, Interim City Manager until middle of January 2014, appears to be a conflict of interest.

Councilwoman Carter reads the Council Rules for the R-11-2014, A Resolution to Authorize Expenditure for Rental of Motorized Scooter, to present this legislation to the floor for a vote.

Ms. Ford – 307 A in the Charter dictates to following Council Rules. Council Rules indicated that in a Work Session if spoken on and majority said not to add to the agenda - that is what you follow.

- Legislation

- R-03-2014 Resolution to Authorize a Contract with Innoface Systems, Inc. to Provide an Audio Visual System for the City Council Chambers (Tabled until November Meeting)
- R-04-2014 A Resolution to Authorize Acceptance of a Grant from the Governor’s Office of Crime Control and Prevention and Purchase of Six E-Citation Devices for Police Patrol Cars

Motion by Councilman Herring - Seconded by Councilwoman Diggs - Need to determine the line item to be charged.

Councilwoman Diggs - Yes  
Councilwoman Eason – Yes  
Councilman Herring – Yes  
Councilwoman Jenkins – Absent  
Councilwoman Phifer – Yes  
Councilwoman Carter- Yes  
Councilwoman Smallwood – Yes  
6 Yes 1 Absent

- R-06-2014 Resolution to Approve the Re-Appointment of Diane Thomas to the Permit Review Committee

Motion by Councilwoman Carter - Seconded by Councilman Herring

Councilwoman Diggs - Yes  
Councilwoman Eason – Yes  
Councilman Herring – Yes  
Councilwoman Jenkins – Absent  
Councilwoman Phifer – Yes  
Councilwoman Carter- Yes  
Councilwoman Smallwood – Yes  
6 Yes 1 Absent

- R-07-2014 Resolution to Approve the Re-Appointment of Perry Hampton to the Permit Review Committee (removed)

- R-08-2014 Resolution to Approve the Appointment of William Reaves to the Permit Review Committee

Motion by Councilwoman Carter - Seconded by Councilman Phifer

Councilwoman Diggs - No  
Councilwoman Eason – No  
Councilman Herring – No  
Councilwoman Jenkins – Absent  
Councilwoman Phifer – Yes  
Councilwoman Carter- Yes  
Councilwoman Smallwood – No  
2 Yes 4 No's 1 Absent

- R-10-2014 A Resolution to Support Detailed Site Plan 07011/4 for Woodmore Towne Centre at Glenarden

Motion by Councilman Herring with additional verbiage - Seconded by Councilwoman Phifer

Councilwoman Diggs - Yes  
Councilwoman Eason – Yes  
Councilman Herring – Yes  
Councilwoman Jenkins – Absent  
Councilwoman Phifer – Yes  
Councilwoman Carter- Yes  
Councilwoman Smallwood – Yes  
6 Yes 1 Absent

- R-11-2013 A Resolution to Authorize Expenditure for Rental of Motorized Scooter (removed from agenda)

Councilman Herring for a vote for Reconsideration for the American Legion Auxiliary Unit 275 public vote for 40% discount for the Gold Room

Councilwoman Phifer – objects to another vote – Council has already offered a 20% for the organization. And the Council could not give the Mayor for the inaugural ball event.

Councilwoman Smallwood stated that the Mayor received a gratis for the Gold Room option of either the breakfast or the inaugural ball – and there is still to date no contract for the Gold Room usage and the gratis.

Councilwoman Diggs – No  
Councilwoman Eason – Abstain  
Councilman Herring – Yes  
Councilwoman Jenkins – Absent  
Councilwoman Phifer – No  
Councilwoman Carter - Pass  
Councilwoman Smallwood – Yes

Email polling was taken prior to tonight's meeting and the majority of Council (4) said yes to 40% discount  
2 Yes 2 No 1 Abstain 1 Pass 1 absent

- Mayor's Report
- City Manager's Report - Administrative Report offered (Mayor and City Manager)
  - Mostly getting the City's infrastructure back together.
  - IRS issues – started with fees of \$100K now at \$10, 950 and \$16, 900.
  - City employees – benefits was cancelled and now re-instated. Merit increased was given recently to the city employees, that was due in July and separate checks for retroactive pay.
  - Auditors – Five Auditors have been reviewed and will be submitted the prevailing firm for approval to the Council.
  - Invoices for FY 2013 – are still being received, consequently an extension to the State will be requested for the standard audit.
  - LGIT – has offered a new binder of insurance, first payment has been paid and over-due payments from 2013 were also paid.
  - Staff Accountant Hiring – effectively close out past year and up to date for this year. The candidate is very familiar with sage, grants and financial administration.
  - Trash service – letter has been submitted to extend the trash service.
  - Parks and Planning - Talking to Council President Smallwood for offering a new equipment to be replaced for the MLK Park.
  - D.R. Horton – Public meeting held to offer the citizen's that are impacted with the new ground breaking of the project. Another meeting is will be scheduled for a broader connection with the community residents.

- Glenarden Apartments – Meet with the PGC Redevelopment authority staff regarding the demolishing of the area, which has been postponed because approval is needed from HUD, which is a part of the Government shut down. The concern is the replacement being affordable units and the Mayor has concerns with that redevelopment.
- Roof Replacement – It appears that there are active cuts on the roof and the HVAC system and the installation of the solar panel have contributed to the leaks.

Councilwoman Eason – permanent trash contract – there is a plan to put out a new RFP for a Trash company – Mayor Smith indicated the administration will be offering a new RFP for a new trash collection company.

Councilman Herring – questions an invoice for \$59K for paving in Ward II, and Councilman Herring ask administration to double check on that invoice.

Councilman Herring also ask about Johnson Street, Taylor Street, Polk Street and Grant Street being marked-up on City streets - WSSC project.

Gratis for Senator Benson event at the Gold Room – Council has not received any information for this event.

Councilwoman Diggs asked Mayor Smith if he was aware of Senator Benson event being requested for the Community Space.

Mayor Smith indicates that the Gold Room Coordinator has had the conversation with Senator Benson.

- City Treasurer’s Report (See Report)
- Chief of Police Report (See Report)
- Citizen’s Comments and Questions (five minutes)
  - Council President Smallwood – offers a statement that common courtesy and respect to one another be offered during the citizen’s comments. Or she will be forced to adjourn the meeting

Ms. Jacqueline Garrison of Ward III – Suggested the growing need for a second representative for Ward III. Ms. Garrison will put this request in writing.

Councilwoman Carter – indicates that Councilwoman Jenkins has discussed this with the Council in the past. And also adds that there are two At-Large Representative that both happen to live in Ward III – Councilwoman Judy Diggs and Councilwoman Maxine Phifer.

Mr. John Anderson – notes that the Mayor and Council need to get together to determine which direction they want the City to move forward.

Commercial vehicles in the city are becoming overwhelming and auto repairs also have tripled in the city. Security issues from the Glenarden Apartment vacancy needs to be addressed. And ask if the Treasurer has been bonded to date?

Mr. Perry Hampton - We have a policy that any utility company comes to the City they need to make the City Manager aware before the company begin work in the city.

Mr. Wilson – Just for the record – talk to the WSSC representative working on Fisk Street to Fletcher Way Street and sidewalks, they are replacing the water man line.

Mr. Wilson also asks is the Treasurer familiar with the accountant program, Sage.

Mr. Reaves – Responds that the Treasurer is now much more familiar with the sage software.

Mr. Wilson inquirer on the working hours of the City Manager and Treasurer.

Mr. Reaves indicates that the hours from his contract state commit to the various projects upon completion.

Mr. Wilson notes that past City Manager's and City Treasurer's have had set hours for the citizen's to communicate with during the hours of 9am-5pm.

Mr. Wilson notes that the Mayor and Council have to work together, and he recollects that the Mayor during campaign that he was going to meet with all the Council members and bring the Council together and it does not appear that he has made this happen.

Mr. Rubin Reid – ask Mr. Reaves does he have a Construction business.

Mr. Reaves responds that he has a real estate business and does construction only on his property, but does not have a commercial construction company.

Mr. Reid asks the Mayor why he recommended Mr. Reaves for the Permit Review Committee.

Mayor Smith responds that he recommended Mr. Reaves for the Permit Committee based on his familiarity with the permit process, familiar with real estate and the technical process of the permit process.

Duties are to review the permits as they come into the city.

Councilwoman Carter – Permit Review Committee does an overview of the permit that come into the city and presents the permit to the council for the approval.

Ms. Celestine Wilson - Appreciate your comments on our conduct – two way street – all council members are not kind to the residents.

Comment on R-08-2014 – Bill Reaves, the acting City Manager in regards to the Permit Review committee member. She indicates that she was not aware of any of his construction business or real estate, but felt there need to be a separation powers.

MML handbook offers the following information: officials – elected officials will handle business make public decision, awarding of contract – even the appearance of misconducted. Impartially and judgment be maintained. Avoid the appearance of impartiality- a transparent government.

Hearing that council and administrative needs to work together and not be secretive.

Integrity is the word Ms. Wilson wants to interject.

- Adjourn at 10:13PM

**Submitted By:**  
**Toni Taylor, Council Clerk**