



City of Glenarden
Regular Meeting
December 9, 2013 - 7:30PM
Minutes

Council President – Carolyn Smallwood
Council Vice President - Elaine Carter
Councilwoman – Judy Diggs
Councilwoman – Deborah Eason
Councilman – James Herring
Councilwoman - Jennifer Jenkins
Councilwoman – Maxine Phifer
Mayor Dennis C. Smith
Interim City Manager – Bill Reaves
Treasurer – Christopher Wood

- Call to Order at 7:31 pm
- Invocation led by Rev. Gray
- Roll Call

Councilwoman Diggs - Present
Councilwoman Eason – Present
Councilman Herring – Present
Councilwoman Jenkins – Absent
Councilwoman Phifer – Present
Councilwoman Smallwood – Present
Councilwoman Carter- Present

We have a Quorum

Motion by Councilman Herring to adopt agenda - Seconded by Councilwoman Diggs

Motion by Councilman Herring to add R-24-2014 to the agenda.

Councilwoman Diggs – Yes
Councilwoman Eason – Abstain
Councilman Herring – Yes
Councilwoman Jenkins – Absent
Councilwoman Phifer – No
Councilwoman Carter – No
Councilwoman Smallwood- Yes
3 Yes 2 No's 1 Abstain
Failed

Motion by Councilwoman Phifer to add the request for the Glenarden Track Club for Gold Room gratis to the agenda - Seconded by Councilwoman Carter

Councilwoman Diggs – Abstain
Councilwoman Eason – Yes
Councilman Herring – Yes
Councilwoman Jenkins – Absent
Councilwoman Phifer – Yes
Councilwoman Carter – Yes
Councilwoman Smallwood- Abstain
4 Yes 2 Abstain
Passed

Motion by Councilwoman Carter to adopt agenda - Seconded by Councilwoman Phifer

Councilwoman Diggs – Yes
Councilwoman Eason – Yes
Councilman Herring – Yes
Councilwoman Jenkins – Absent
Councilwoman Phifer – Yes
Councilwoman Carter – Yes
Councilwoman Smallwood- Yes
6 Yes
Agenda Passed

Council President Smallwood read a letter of announcement for the reason Councilwoman Jenkins was not able to attend this meeting.

Council President Smallwood also notes acknowledgement from a citizen thanking the Council for a Thanksgiving dinner basket

Council President Smallwood also offers the Council appreciation for the donated Thanksgiving baskets for the city residents from The First Baptist Church of Glenarden, Council Chair, Andrea Harrison and G.S. Proctor.

Council President Smallwood also acknowledges that Senator Joanne Benson presence in the regular meeting.

- Approval of Minutes

 - 10-07-2013

 - 10-15-2013

 - 10-30-2013

Motion by Councilwoman Carter to approve minutes - Seconded by Councilwoman Diggs

 - Councilwoman Diggs – Yes

 - Councilwoman Eason – Yes

 - Councilman Herring – Yes

 - Councilwoman Jenkins – Absent

 - Councilwoman Phifer – Yes

 - Councilwoman Carter – Yes

 - Councilwoman Smallwood- Yes

 - 6 Yes

 - Minutes Approved**

- Presentation

 - Reginald Bagley c/o Prince George's County Chamber of Commerce

 - Mr. Bagley had a conflict in meetings and had to leave without offering his presentation.

- Citizens Comments on Legislation (two minutes)

Mr. John Anderson question is on the need for the Resolution for the energy policy.

Mr. Reaves respond is to qualify the city for grants for energy efficiency with such items as the consolidation of the HVAC unit, sensors of light and other energy efficient improvements.

- Legislation

R-21-2014 A Resolution to Adopt A Renewable Energy Production Policy

Motion by Councilman Herring to approve - Seconded by Councilwoman Diggs

Councilwoman Diggs – Yes
Councilwoman Eason – Yes
Councilman Herring – Yes
Councilwoman Jenkins – Absent
Councilwoman Phifer – Yes
Councilwoman Carter – Yes
Councilwoman Smallwood- Yes
6 Yes
Passed

R-22-2014 A Resolution to Adopt An Energy Efficiency Policy

Motion by Councilman Herring to approve - Seconded by Councilwoman Carter

Councilwoman Diggs – Yes
Councilwoman Eason – Yes
Councilman Herring – Yes
Councilwoman Jenkins – Absent
Councilwoman Phifer – Yes
Councilwoman Carter – Yes
Councilwoman Smallwood- Yes
6 Yes
Passed

- Mayor's Report (no report)
 - Commended the City Treasurer for catching up and getting up to speed with the financials,
 - Financial system is not the appropriate finance system for the city for usage, stated by Lindsey & Associates, the past auditors.
 - Confirms that the city needs a forensic audit.

- City Manager's Report (see report)
 - Hosted a Kiddie Harvest Party
 - Retirement Employee Program - Meeting on December 11th for the employees for the selection of investments on their retirement plan
 - Employee Life Insurance is in effect
 - Nutrition site program was renewed
 - Open enrollment for health insurance for the employees is completed
 - Thanksgiving Drive – Shabach Ministry donated 50 turkeys to families
 - Phone systems still has a few issues
 - Office remodeling of the Executive office
 - Preparing for the financial audit
 - Administration has signed and approved to accept the Stadium Impact Litigation Grant for the VA Memorial

- City Treasurer's Report (see draft report)
 - Funds are being received, deposited and reported
 - Bills are being paid timely
 - Employees are being paid timely and accurately
 - Mindful reports are in draft version (work in process)
 - Have received some property taxes

- July to Sept was provided to Council on November 15, 2013
- FY 2013/FY2014 has been separated out allocated to the proper FY
- Met with Gold Room – to recognize revenue
- Employees paid a day early due to the Thanksgiving Holiday
- Bank reconciliation – bank balances held by the city and reconciled
- Have operating procedures for every step of the process.
- Correction and modification of the reports and working on the business property tax billing
- Aflac is paid up to date
- Suspense account – set up by the treasurer
- Chief of Police Report (See report)
 - Several radios stolen from cars overnight
 - The Police department will be taking 15 children shopping to Forestville Mall - offered breakfast & lunch, \$100 gift card, and assistance in wrapping their family gifts. This is the 3rd annual events done by the Police Department.
 - Sex offenders have been closely monitored
 - Homicide in Cheverly – \$100K award / misprint that this was a Glenarden incident. Mayor states that homicide happened in Cheverly not Glenarden, Maryland
- Glenarden Track Club gratis
 - ✓ Larry Colbert started the Glenarden Track club in 1983
 - ✓ Glenarden has offered support the Track club for 25 years
 - ✓ February 2014 date required for the dance
 - ✓ Glenarden Track Club was invited to the state building

Senator Benson – Offers her strong unwavering support for the Glenarden Track Club –offers that it allows the children to stay active. Senator Benson asks for careful consideration for the children for Judge Sylvania School and support the track team as much as possible.

Numerous residents, parents and volunteers offered their support to the Glenarden track team is on the list for gratis.

Motion by Councilwoman Carter to award gratis and put back on the certification list - Seconded by Councilwoman Phifer

Councilwoman Diggs – Yes
Councilwoman Eason – Yes
Councilman Herring – Yes
Councilwoman Jenkins – Absent
Councilwoman Phifer – Yes
Councilwoman Carter – Yes
Councilwoman Smallwood- Abstain
5 Yes 1 Abstain

Councilman Herring offers that the Glenarden Track Club should write a letter to be recertified for 2015 and every year thereafter.

- Citizen's Comments/Questions (five minutes)

Mr. John Anderson – offers to the audience that if you offer respect you will receive respect. Mr. Anderson also, offers to read a letter from the Civic Association, which was previously sent to the Council, which offers support for a forensic audit to be done for the City.

Other comments: Adds that the Gutter on the side of the building has water running off the roof and there are street lights off on Glenarden

Parkway. He also expresses concern for the \$55K cost for gasoline on the finance report. Mr. Anderson also wants know how many houses are in the city, and the regulation for commercial vehicles in the city.

Ms. Joyce Butler – Offers a statement regarding a statement from Councilwoman Carter mentioning that she had not heard from Landover Hills – recommendation from Landover Hills was placed in the Council mail box.

Councilwoman Carter – States that there is a process when we use another government to bypass the bid process and an official letter is needed on their bid process on how they chose that particular company. And that is not what was offered. Need to see the process on how Landover Hills chose Brickman.

Ms. Joyce Butler states that she had a meeting with the Mayor and City Manager 3 months ago and they were going to the do the RFP, however, it has not been done.

Mayor Smith indicates that a construction drawing/document is needed, and that the drawings that Ms. Butler has is a conceptual drawing.

Mr. Rubin Reid – Offers congratulations to Ms. Marian White for being approved to the Housing Authority. And congratulate Mr. Anderson for the permit review appointment. And request that the senior citizens need new chairs in the nutrition center – the existing chairs are dangerous, need

chairs with arms. Also, agrees with the Mayor on his selection for the 2013 auditor.

Ms. Pulte – suggest that Mr. Herring offer assistance to the City Treasurer, Mr. Wood.

Mr. Herring – noted he offered his contact information and his time to

Mr. Wood, however, Mr. Wood has not made contact with Councilman Herring.

Mrs. Celestine Wilson – States that she believes in the truth and feels that finger pointing has taken place. Her comment was that in her opinion that the past is the past and we now are in a new administration. She also asks the question whether the Treasurer’s report is correct. States that the Administration and the Council need to work hand-in-hand for the benefits of the Glenarden citizens.

Robin Jones – Question on the status of the residency of Councilwoman Jenkins.

Councilwoman Smallwood responds that that situation is in the hands of the City Attorney.

Adjourn 11:22pm

Submitted By:
Toni Taylor, Council Clerk