



GOLD ROOM BANQUET FACILITY

FEE SCHEDULE

Type of Event	Rental Rate/Fees
Cabaret	\$2,000.00
10:00 P.M-2:00 A.M. ---Friday, Saturday, also Sunday Of three day weekend	(4 hr max)
Deposit	\$500.00
Capacity – 350 Persons, up to 400 people maximum at discretion of Gold Room Coordinator.	
*Prepaid Additional Hours (beyond 4 hour max)	\$95.00 per hour
*Overtime Fee (penalty for not vacating the premises)	\$200.00 per ½ hour
*Holiday Surcharge (New Year’s, Christmas Eve, Valentine’s Day, Labor Day, Memorial Day, July 4 th)	\$500.00 per event

Includes: Tables and chairs, set-up for up to 400 people; white paper table covers; 500 cups.

The City Manager must approve all tickets and/or advertisements prior to distribution.

Private Affairs	\$1,500.00
Weddings, Luncheons, Receptions, & Banquets	
Friday & Saturday--- Event must end by 8:00 P.M	
Sunday--- Event must end by 10:00 P.M (except on holidays)	
(5 ½ hour maximum)	
Deposit	\$500.00
Capacity - 400 people maximum (350 maximum for weddings)	
*Prepaid additional hours (beyond 5 ½ hour maximum)	\$95.00 per hour
*Overtime fee (penalty for not vacating the premises)	\$200.00 per ½ hour
*Holiday surcharge (New Year’s, Christmas Eve, Valentine’s Day, Labor Day, Memorial Day, July 4 th)	\$500.00 per event

If the event continues beyond 10:00 P.M security must be provided as determined by the Gold Room Coordinator or the City Manager. Glenarden residents receive a 20% discount once a year for Private Affairs.

Business Hour Events **\$100.00 per hour**

9:00 A.M-4:00 P.M--- Monday---Friday (2 hour minimum)

Deposit \$85.00

Capacity— 350 people maximum

Overtime Fee (penalty for not vacating the premises) \$100.00 per ½ hour

Non-Prime Time Events **\$100.00 per hour**

Rental Rate/ Fee includes

(3 hour minium)

Deposit \$85.00

Capacity--- 350 people maximum--- Theater style setting only.

*Overtime Fee (penalty for not vacating the premises) \$100.00 per ½ hour

Religious Services **\$85.00 per hour**

Event does not allow food during service (2 hour minimum, not to exceed 4 hours)

Deposit \$100.00

Capacity --- 350 people maximum--- Theatre style seating only.

*Overtime Fee (penalty for not vacating the premises) \$100.00 per hour

Repast **\$85.00 per hour**

Deposit \$50.00

Capacity--- 350 people maximum

Glenarden Residents receive 20% discount

Non- Profit Event (Non-Revenue Generating) **\$500.00**

Once per year (3 hour maximum)

Deposit \$250.00

Capacity--- 350 people maximum

Non- Profit Event (Revenue-Generating) **20% discount off regular rental**

Once per year---Cabarets are excluded

Deposit Varies upon the type of event

Capacity--- 350 people maximum

Glenarden Non-Profit (Revenue Generating) **40% discount off regular rental**

Once per year--- Friday and Saturday

Deposit Varies upon the type of event

Capacity--- 350 people maximum

Gratis Events

No Charge

(Based upon City Council approval & availability)

9:00 A.M. --- 4:00 P.M.----Monday----Friday (3 hour maximum)

5:00 P.M. --- 10:00 P.M. ----Monday--- Thursday (3 hour maximum)

Service Fee \$100.00

Deposit No Charge

Capacity--- 350 people maximum

*Additional Hours TBD, based upon approval & availability

Rehearsals for Contracted Gold Room events

See hourly rates for events

(Subject to availability)

9:00 A.M--- 4:00 P.M--- Monday ----Friday (2 hour maximum)

5:00 P.M. --- 10:00 P.M. --- Monday----Thursday (2 hour maximum)

Optional/Auxiliary Services

Industrial kitchen Use (Warming Only) \$60.00

SECURITY

Four off-duty police officers must be present at Cabaret events at an additional cost of \$35.00 per hour/per officer. Other events requiring security must have at least one off-duty police officer at an additional cost of \$ 35.00 per hour.