



PUBLIC AFFAIRS

For All Non-Emergency Incidents:

Please call (301) 352-1200 to report a crime or suspicious action in your area and an officer will be dispatched to you through the Communication Center.

Request for Incident Reports:

All request for incident reports (except accident reports) should be requested in writing from the Prince George's County Records Division located in Hyattsville, MD. This request should include the names of persons involved, date, time, location of the incident and the case number. A self-addressed stamped envelope should be included in your request. The records department is located at 4923 43rd Avenue, Hyattsville, MD 20781-2020.

Accident Reports:

Accident reports are written within 72 hours from the time of the accident and available for pick-up the day after the 72 hour period. Case numbers are not required to be provided when both vehicles can be driven from the scene and no one has been injured. Copies are only given to persons involved in the accident.

Written Accident Reports:

A written accident report is only required if one or more of the following circumstances exist:

1. Hit & Run – with striking vehicle information
2. Witness- by a police officer
3. One or both vehicle's need towing (disable)
4. Personal property damage (state signs, owner's property, etc)
5. State or local government vehicles
6. Personal Injury or injuries
7. Pedestrian struck or fatality

Impounded Vehicle:

Once you have been notified that your vehicle has been impounded, contact the Glenarden Police Department with the case number to verify that the vehicle can be released and cost for release at (301) 772-3214.

When contacting the office, please have the following required information available: title or registration for the vehicle, and a photo ID of yourself showing that you are the owner of the vehicle. If you are not the registered owner, you must present an original signed and notarized authorization from the owner granting you permission to obtain the release.

Impounded vehicle releases may be obtained during our normal business hours of 8:30 am -5:00 pm. Weekend releases can only be obtained if an officer is in the station and a money order will be the only means of payment. Fees are payable by money order, credit card or debit card only.

Fingerprinting Services:

The Glenarden Police Department now has two methods of fingerprinting, regular ink rolled and live-scan. These services are offered Monday-Friday, during the hours of 10:15 am - 1:00 pm and 2:00 pm - 3:00pm. Authorization numbers and in some cases, ORI numbers are needed for live scan fingerprinting applications. The cost of ink rolled prints is \$20.00 for up to two cards. Live scan prints are \$20.00 plus the Criminal Justice Information Systems fees. All fees are payable by money orders, Visa, Mastercard or debit card. Checks and cash are not acceptable.

Automated Speed Enforcement Citations:

Payment for such a citation may be paid my mail to the address as indicated on the citations or you may pay on line. Online payments may be made by going to the Glenarden website and click on 'citation payment' or go www.OnlinePaymentCitation.com. Payments cannot be made at the Glenarden Police Department.

In the event your citation is in the arrears and has been "flagged", it will be necessary for you to pay the citation and then get a "VR-19" from the Glenarden Police Department. For flagged citations, you may pay by calling (301) 858-6212 or visiting the walk-in center at 9418 Annapolis Road, Suite 104. Lanham, MD 20706,

Parking Tickets:

All city parking tickets may be paid at the Glenarden Police Department with a money order, Visa, Mastercard or debit card. After 15 days fines will double. Should you wish to stand trial on this violation, you must personally appear before the Clerk within 10 days of this citation and trial date will be set. Failure to comply with the above will result in the delay of the owner's new registration plates. After 15 days fines will double.