



City of Glenarden
"A City on the Move"
8600 Glenarden Parkway
Glenarden, Maryland 20706

Application for Demolition:

Application Number
Date of Application

INTAKE
Received by:
Date:

SITE INFORMATION

Sign Location (Address):
Land Tax Account:
Subdivision:
Tax Map:
Payment Received:
City/State/Zip:
Lot:
Block
Parcel
Received by:
Date Received:

Type of Work: (Please check one)

- Raze structure (single) on site
Raze a portion of the structure as part of an alteration/addition to the existing structure
Raze all structures (multiple) on site

\*Prince George's County approved demolition permit must be attached.

Total Disturbed Area:
Total Floor Area of Building:
Location on premises

Application Package Requirement
Completed application checklist
Signed Checklist
Filing fee payment
Required plans and cost estimate
(see application checklist)

Description and reason for building demolition:

Is demolition part of proposed new construction/addition/alteration? YES NO
If yes, has a building permit application been submitted? YES NO
Anticipated building permit application filing date:

If demolition is not part of proposed new construction/addition/alteration, describe stabilization methods proposed for the site.

PROPERTY OWNER INFORMATION

Name:
Address: City/State/Zip:
Telephone Number:

Authorization:

I hereby certify that I am the property owner, that the application is correct, that a permit has been granted by Prince George's County and that the utility companies have been notified of and have disconnected service for the structure to be razed
Signature Date
Print Name

FOR OFFICE USE ONLY

Permit Review Committee Review:
City Council Review:
Code Enforcement Officer Review:
Date Approved:
Date Rejected:
Permit Number:
By:
Filing Fee:
Permit Fee:



**Demolition Plan Checklist**

Project Name: \_\_\_\_\_

Land Tax Account: \_\_\_\_\_ Tax Map: \_\_\_\_\_ Lot: \_\_\_\_\_ Block: \_\_\_\_\_ Parcel(s): \_\_\_\_\_

Owner's Name: \_\_\_\_\_

Address: \_\_\_\_\_

Property Address: \_\_\_\_\_

Phon \_\_\_\_\_ Fax \_\_\_\_\_ E-Mail: \_\_\_\_\_

**CHECKLIST**

**A. Five copies of the Prince George's County approved demolition permit with approved plans.**

- \_\_\_\_\_ 1. Prince George's County Permit Application
- \_\_\_\_\_ 2. Prince George's County issued permit
- \_\_\_\_\_ 3. Complete sets of demolition plans with Prince George's County approval signatures and stamps or letter of exemption

**B. In addition, submit five copies of site plan to include:**

- \_\_\_\_\_ 1. Sealed Plan, by a qualified professional, legal boundaries with bearing and distance drawn to a scale of 1" = 10', 1" = 20', 1" = 30', 1" = 50' or 1" = 100', include a graphic scale
- \_\_\_\_\_ 2. Adjacent landowners/zoning
- \_\_\_\_\_ 3. Location, size and height of all structures to be demolished
- \_\_\_\_\_ 5. Limits of disturbance
- \_\_\_\_\_ 6. Total area to be disturbed (in acres)
- \_\_\_\_\_ 7. Plan legend and North arrow
- \_\_\_\_\_ 8. Total acreage of the subject property

**C. Additional Requirements**

- \_\_\_\_\_ 1. Two copies of Sediment and Erosion Control Plan approved by Prince George's County Soil Conservation District or Exemption Letter

**APPLICATION and PERMIT FEE**

Refer to Fee Schedule

*Check or money order should be made payable to City of Glenarden*

*Application fee due at time of application submission*

*Permit Fees due prior to issuance of permit*

**EROSION AND SEDIMENT CONTROL INSPECTION FEES**

To be calculated by the City of Glenarden (if applicable)