



City of Glenarden  
Work Session  
April 2, 2018 at 7:00PM  
**Minutes**

**Attendees:**

Council President – Deborah Eason  
Council Vice President – James Herring  
Councilwoman – Angela D. Ferguson  
Councilwoman – Robin Jones  
Councilwoman – Carolyn Smallwood  
Councilman – Donjuan Williams  
Councilwoman – Celestine Wilson  
Mayor Edward Estes  
Eddie Tobias – Interim City Manager  
Alvin Bratton – Treasurer

- Call to Order at 7:00PM
- Invocation led by Councilwoman Robin Jones
- Roll Call

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Councilwoman – Robin Jones  
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Councilwoman – Celestine Wilson

**We have a Quorum**

- Motion to Adopt Agenda

Councilwoman Smallwood motion to adopt the agenda – Seconded by Councilman Williams

Councilwoman Eason - Yes  
Councilman Herring - Yes  
Councilwoman Ferguson Yes  
Councilwoman Jones - Yes  
Councilwoman Smallwood – Yes  
Councilman Williams – Yes



Councilwoman Wilson – Yes  
**7 Yes - Agenda Approved**

- Presentation
  - Edgar Vasquez, Leslie Avenue Resident
    - Moved into the City of Glenarden in 2015
    - Wishes to create a front driveway for his home
    - County offered that the creation of the driveway is unsafe
    - Board of appeals March 14, 2018 – V125-17
    - Came to City to request a waiver for a permit
    - Construction of a front driveway as other homes on his street
    - New Zoning Ordinance is why Mr. Vasquez was denied
    - Councilman Williams suggested another option of an electronic fence, but does not have an objection of allowing a driveway
    - Permit parking only on Leslie and Johnson Avenue
    - Council will have further discussion and will offer final decision to Mr. Vasquez
  - Jennifer Mazur c/o Lamberson Signs
    - Three (3) Welcome Signs for City of Glenarden
    - Signs are made of wood, aluminum and vinyl
    - Signs digitally printed
    - Correct Prince “George’s” wording
    - Vinyl is laminated with a 5-year life span
    - Sign facing a lot of light will not last as long
    - No charge for a refresh of the signs - only with the failure of the vinyl
    - Option of engraved wood – cedar wood with sealer could extend the life span of the signs
    - Installed into the earth/dirt
    - 3 vertically signs



- Lamberson Sign in business since 1989
- Council wants to see cost for the cedar wood vs the aluminum sign
- Review Minutes
  - 02-20-2018 Public Hearing - Correction of name: **Joy Phillips**
  - 02-28-2018 Public Forum
  - 03-06-2018 Work Session
  - 03-07-2018 Special Work Session
  - 03-12-2018 Regular Meeting – Correct of name: **Anthony Powell**
  - 03-13-2018 Special Work Session
  - 03-26-2018 Special Work Session
- Legislation (April)

0-04-2018 An Ordinance to Amend § 149-43 Schedule XIII: Parking Prohibited at All Times **(Second Reading)**

**Will come to the Floor – minor correction on line 23**

0-05-2018 An Emergency Ordinance to Revise Chapter 16, “Ethics”

**Will come to the Floor – with minor edits**

Mayor Estes: Ethics committee is working on the Ethics and bylaws and wants Council to withdraw the ordinance until the completion of the review

Councilman Herring recommended to change the member number on the committee from three members to five members; to allow a more efficient Commission.

0-06-2018 An Ordinance to Amend the Personnel Manual

Councilwoman Smallwood wants Council to read the actual Personnel Manual prior to the May reading (1<sup>st</sup> Reading)

**Will come to the Floor**



CR-07-2018 A Charter Resolution to Amend Article V “City Manager” Section 501  
“Creation and Office”

**Will come to the Floor – with minor edit on line 38**

CR-08-2018 A Charter Resolution to Amend Article XIII “Boards, Commissions and  
Advisory Committees” Section 1301 “Establishing of Boards, Commissions and  
Advisory Committee

**Will come to the Floor – with minor edit**

R-59-2018 - A Resolution to Appoint Pernel Newman to the Glenarden Youth Advisory  
Committee

**Will come to the Floor - spelling of his first name – minor edit line 32**

R-60-2018 - A Resolution to Appoint Terri Blackwell to the Glenarden Youth Advisory  
Committee

**Will come to the Floor**

R-65-2018 A Resolution to Approve Purchase of Pavers for Veterans Memorial

**Will come to the floor** - need budget line item and Councilman Williams  
wants to co-sponsor

R-67-2018 A Resolution Authorizing the Purchase of Digital Archiving Services from  
ShoreScan Solutions

**Will come to Floor**

### Legislation (May)

R-XX-2018 A Resolution Authorizing the Sale of Unbuildable Lot –

Councilman Herring offers the land can hold up to four town homes  
Councilman Williams Suggest to invite Royette Smith to the Public Hearing on  
April 17  
Councilman Herring offers that the lot is not an unbuildable lot

**Will come forward for the Public Hearing**

R-XX-2018 A Resolution to Award a Sidewalk Contract for Repair of Sidewalk



### **Will come forward for the Public hearing**

- Mayor's Report – See the attached report
  
- City Manager's Report – see the attached report
  - Red Oak Lane- lights that are out Status – Interim City Manager, Eddie Tobias will follow up
  
- Public Works Report – See the attached report
  
- Code Enforcement Report – See the attached reports
  
- Chief of Police Report – See the attached report
  
- City Treasurer's Report – See the attached report
  
- Topic of Discussion
  - Banner City Application – Smallwood will follow up with application at the next PGCMA meeting
  
  - Main Street Booth – Moving forward with project
  
  - Constant Yield Tax Rate – tax rate currently is .331 current - the State is recommending a tax rate increase to .357
  
  - With the .357 tax rate increase it will not increase taxes for homeowners
  
  - Draft 2019 budget is being based on the tax rate of .357
  
  - Gold Room - Cleaning, Carpeting and Painting
    - Status update with estimate
  
    - Recommend a decorator or architect
  
    - Gold room open by June for the Primary Election
  
  - Gold Room Hours – Councilwoman Smallwood recommends that the Council meet and go over the rules and regulations for the Gold Room
  
  - Shred Day – Consensus for the Council to agree with a Shed Day



- All agree – date TBD
  - City wide clean up in May
  - See what the discount could be if agree to a bi-annual Shred Day
  - From the Community Outreach budget line
- Code Book – Cost estimated to be researched
  - Clean up Green up –
  - Wellness on Wheels (WOW)
- Adjourn 10:50PM

Submitted by:

Toni Taylor, Council Clerk