



City of Glenarden
Special Work Session
April 3, 2018 at 6:30PM
Minutes

Attendees:

Council President – Deborah Eason
Council Vice President – James Herring
Councilwoman – Angela D. Ferguson
Councilwoman – Robin Jones
Councilwoman – Celestine Wilson
Alvin Bratton – Treasurer
Mayor Edward Estes

- Call to Order at 6:30PM
- Invocation led by Councilwoman Robin Jones
- Roll Call

Council President – Deborah Eason
Council Vice President – James Herring
Councilwoman – Angela D. Ferguson
Councilwoman – Robin Jones
Councilwoman – Carolyn Smallwood - Absent
Councilman – Donjuan Williams – Absent
Councilwoman – Celestine Wilson – Late Arrival 6:34PM

We have a Quorum

- Motion to Adopt Agenda

Councilman Herring motion to adopt the agenda with additions to the agenda –
Seconded by Councilwoman Ferguson

Councilwoman Eason - Yes
Councilman Herring - Yes
Councilwoman Ferguson – Yes
Councilwoman Jones - Yes
Councilwoman Smallwood – Absent
Councilman Williams – Absent
Councilwoman Wilson – Late Arrival

4 Yes



Agenda Approved

- Presentation
 - Auditor Karen Dozier
 - **2017 Draft Audit**
 - Financial Statement is the City's responsibility to confirm I Net correctness
 - Auditor look at risk and financial statements and offer opinions
 - Pages 3-8 Management Discussion and Analysis for June 30, 2017 (narrative)
 - Total Net Position \$6,513,783
 - \$111,000 property tax was charged late
 - Gold room in the negative net position (\$93,687)
 - Can the Gold Room function on its own – and it's not improving to date
 - Community Programs (not for Profit) could be moved to the general fund
 - Gold Room Coordinator and other employee salaries question if the salary should come out of the general fund vs Gold Room – Mr. Bratton will follow-up
 - Fiduciary Fund - City is the Trustee of the Plan
 - Notes: Council-Manager statements the Mayor Estes disagrees
 - Management Letter with deficiency items
 - Material weaknesses – financial statement reporting – two items
 - Adjustment that had to be made - completed by Bratton
 - Current year and prior year adjustment
 - Significant deficiency
 - Staff that are not qualified for finance to prepare financial statements (typical for a municipality)
 - Organization of Records - things are getting better



- Monitor the Gold Room – collecting fees without the City being aware
- Good inventory of fixed assets - done before the 2018 audit
- Granted extension until the end of the month
- Bratton Follow up and approval of draft audit
- Should be ready and submitted by April 30, 2018 deadline
- Date for Public Hearing for Auditor (May) – Resolution
- Vasquez Permit with further discussion
 - Consensus is to deny the waiver – need to follow the county code
 - Mr. Tobias will follow-up on this matter with the County
- Adjourn at 7:50PM

Submitted by

Toni Taylor, Council Clerk