



**City of Glenarden
Special Work Session
July 25, 2017 - 6:30pm
Minutes**

Attendees:

Council President – Deborah Eason
Council Vice President – James Herring
Councilwoman – Angela Ferguson
Councilwoman – Carolyn Smallwood
Councilwoman – Celestine Wilson
Mayor Edward Estes
Temporary City Manager – Eddie Tobias
Treasurer, Alvin Bratton

- Call to Order at 6:38PM
- Invocation in Silent Prayer
- Roll Call

Council President – Deborah Eason
Council Vice President – James Herring
Councilwoman – Angela Ferguson
Councilwoman – Robin Jones - Absent
Councilwoman – Carolyn Smallwood
Councilman – Donjuan Williams - Absent
Councilwoman – Celestine Wilson

We have a Quorum

- Motion to Adopt Agenda

Councilwoman Smallwood motion to adopt the agenda – Seconded by Councilwoman Ferguson

Councilwoman Deborah Eason - Yes
Councilman Herring - Yes
Councilwoman Ferguson - Yes
Councilwoman Jones – Yes
Councilwoman Smallwood - Yes
Councilman Williams – Yes
Councilwoman Wilson – Yes

Agenda Approved



- **Presentation**

- Mike Davis c/o HillTop Signs & Graphics regarding the Marque Board LED Sign – full color, 10 mm Board, Picture, Text & Video
 - Can use the board as it stands today
 - Double Sided LED Sign
 - No electrical problems with the sign
 - No Proprietary Software required - Standard software can be used
 - Remote access from anywhere
 - Can export content to the board - and preview before sending it to the board
 - Core set of content can be edited as needed
 - No Limit to content
 - Can in addition schedule content on the time and date
 - 6-8 Weeks of installation - after ordering from manufacturer
 - PowerPoint, Publisher, Illustrator software for pictures and video
 - 5 Year Warranty on the Board - 1 Year Warrant on the installation
 - No extended warranty option offered

- **Topic of Discussion**

- AED invoices and Checks
 - Invoice for Wards III Streets & for the Roof
 - AED removed the cost for architectural design from the roof invoices
 - Council President Eason request a consensus from the whole Council to pay the invoices
- Night out on Crime
 - Mr. Butler will video tape the event at no charge
- MagLev Train
 - Train from Baltimore through Prince George's County ending at Union Station
 - 1st – 3rd Streets will eliminate the property of homes
 - Suggested to have meetings to inform citizens and sign a form letter of discord with the project
 - Joint meeting with NAACP and the Bowie Coalition
 - Two routes are proposed to run through the City of Glenarden
- FY2018 Budget Discussions
 - Adjustments have been incorporated
 - Mayor Estes suggested to reduce the City Manager Salary and offered an Assistant to the City Manager



- Assistant to the City Manager for \$68K – to assist with ongoing projects
 - Administrative Aide for the Executive Office – to be removed
 - COG Receptionist – update job description with the additional job duties
 - Bus Driver – Part-time position
 - MML Conference Training - Same
 - Membership and Dues – Same
 - Mayor Estes suggest a need for a Building Engineer
 - Mayor Estes offers that the Human Resources Specialist to return to a full-time position and remove the title “Project Manager” and improve on following the law and better administration of benefits, reviews, leave, etc.
 - Public Relations Manager – Marketing and Social Media & Public Relations Services - building a relationship with the Press
 - Suggested that the City needs to offer more communication with all residents
 - Cable – equipment needed for the cable room coming from the PEG Grant
 - Executive Office – increase the conference & training line budget
- A consensus taken for the Mayor to submit a letter of application for the Prince George’s County Storm Water Grant
- Adjourn at 10:36PM

Submitted By:


Toni Taylor, Council Clerk