



City of Glenarden
Work Session (Virtual)
Monday, October 5, 2020 at 7:00PM

Minutes

Attendees:

Council President – Robin Jones
Councilwoman – Angela D. Ferguson
Councilwoman – Deborah A. Eason
Councilman – James A. Herring
Councilwoman – Carolyn Smallwood
Councilman – Donjuan Williams
Councilwoman – Celestine E. Wilson
Mayor – Edward Estes
Acting City Manager & Chief of Police – Philip O’Donnell
Lt. - Darren Robinson
Treasurer - Alvin Bratton
Human Resources Specialist - Karen Schoultz

- Call to Order at 7:04PM
- Invocation led by Council President, Robin Jones
- Roll Call

Council President – Robin Jones
Council Vice President – Angela D. Ferguson
Councilwoman – Deborah A. Eason
Councilman – James A. Herring
Councilwoman – Carolyn Smallwood
Councilman – Donjuan Williams
Councilwoman – Celestine E. Wilson

We have a Quorum

- Motion to Adopt Agenda

Councilwoman Jones motion to adopt agenda – Seconded by Councilwoman Eason

Council President – Robin Jones - Yes
Council Vice President – Angela D. Ferguson - Yes
Councilwoman – Deborah A. Eason - Yes
Councilman – James A. Herring - Yes
Councilwoman – Carolyn Smallwood - Yes
Councilman – Donjuan Williams – Yes
Councilwoman – Celestine E. Wilson – Yes



7 Yes – Approved

- Presentation

- Pop-Up Shop Event/Outdoor Shopping Event Presented by Nailah John-Prince and Tamarsha Everhart

There are 15-20 small businesses in Glenarden that would like to use the Municipal Center parking lot for a holiday Pop-Up shop

Dates: Saturday, December 5, 2020 12:30pm – 4:00pm
Sunday, December 6, 2020 12:30pm – 4:00pm

There will be vending booth set up. A \$25 fee for the vendors to cover advertising, cleaning products and Covid-19 supplies. Volunteers at each opening in the parking lot. They will adhere to 50 people regulations and social distancing.

Councilwoman Wilson offered that she like to talk more about the event before a decision is made.

Council President Jones offers that it will be a topic of discussion at the next meeting.

- Review of Minutes

- 09-08-2020 Work Session
- 09-14-2020 Regular Meeting
- 09-15-2020 Public Hearing

Council President request Councilmembers to offer edits of the minutes to the Council Clerk prior to the Regular Meeting on October 12, 2020.

- Legislation (**October**)

O-XX-2021 An Emergency Ordinance to Amend City of Glenarden's Fiscal Year 2021 Budget

Will Come to the Floor

R-XX-2021 A Resolution to Pay Hazard Pay from the Coronavirus Relief Fund

Will Come to the Floor



R-XX-2021 A Resolution to Approve A Contract with Clean Method to Disinfect All Accessible Spaces of the James R. Cousins Jr. Municipal Center

Will not Come to the Floor – TABLED

Need to check more into the services and why this vendor was chosen.

Councilwoman Ferguson will sponsor this resolution

R-XX-2021 A Resolution to Establish Council Rules

Will Come to the Floor

○ Legislation (**November**)

CR-XX-2021 A Charter Resolution to Amend Article V “City Manager” Section 502 “Authority” to Amend the Line of Authority Respective to the City Manager

CR-XX-2021 A Charter Resolution to Amend Article VII “Registration, Nomination, and Election Procedures” Section 707 “Ward Representation”

CR-XX-2021 A Charter Resolution to Amend Article VII “Registration, Nomination, and Election Procedures” Section 707 “Ward Representation”

CR-XX-2021 A Charter Resolution to amend Article VII “Registration, Nomination and Election Procedures” Section 704 “Absentee Voting” to Set Procedures for Absentee Voting

CR-XX-2021 A Charter Resolution to Amend Section 308 “Procedures for Enactment of Resolutions and Ordinances” To Repeal Enactment of Resolutions

CR-XX-2021 A Charter to Amend Article IX “Personnel”, Section 901, “Authority to Employ Personnel”

O-XX-2021 An Ordinance to Repeal Ordinance O-03-2020 Increase Salary of the City Council of the City of Glenarden

O-XX-2021 An Ordinance to Repeal Ordinance O-02-2020 Increase the Salary of the City Mayor of Glenarden, Maryland

R-XX-2021 A Resolution to Censure Mayor Edward Estes



- Mayor's Report (**received after deadline**)
- City Manager's Report – no report
- Chief of Police Report – See attached report
- City Treasurer's Report – See attached report
- Topic of Discussion
 - Shred Day (Smallwood)

Event agreed upon by the Council - Request that the Council Clerk get some dates for this event
 - Unbuildable Lots (Williams)

Council President Jones suggested that the lots be surveyed
 - Sandwich Boards (Jones)

Signage need to be ordered to better describe the details of the meetings being held, location of the meetings, etc. Some of the Sandwich Boards need to be repaired and/or replaced
 - Carry over Leave due to COVID-19 (Jones)

Agreed upon that the carry over leave should be given. Councilwoman Smallwood requested a list of employees that would be entitled to the carry over leave. Councilman Herring mentioned that there should be a time limit on when the carry over should be used.
 - Marquee Rules and Regulations (Jones)

Conversation about what is advertised on the Marquee. The need for the electrical box to be repaired. Council President Jones asked if anyone knew how to work the marquee and stated that she wanted to learn how to work it.
 - Information on Trash Removal (Jones)

Council President Jones stated that the trash company sent out new directives on their services and so the information needs to go out to the citizens in both English and Spanish. This task falls under the Administration Office
 - Deputy Clerk (Williams)

Councilman Williams stated that it had been over a year and half since the position was put in our budget and asked where we were with filling that



position. Councilwoman Eason stated that the position needs to be in place for the continuance of the business.

➤ Advertisement for the Budget (Jones)

Council President Jones stated that the advertisement for the budget is normally advertised in the Gazette however; it is only distributed at Andrew's Air Force Base. The Prince George's Post is one paper that is distributed throughout the county which we can use and that the use of the Washington Post would be too costly.

➤ Surplus List (Smallwood)

Councilwoman Smallwood stated that a surplus list for the Council has been established.

➤ The Frost Community (Jones)

The flooding/water issues at Frost was discussed. Councilman Williams suggested that the city help them and incur the cost if necessary. Councilman Herring mentioned that he talked to the Citizens at Frost and visited the pond and the sewer was dry. Councilman Herring mentioned that the county has a flood prevention program. Council President Jones asked if Councilman Herring would be the point of contact for the Frost issue and stated that she would like to do a walk through with him. The Council was invited by Ms. Kim Fuller of the Frost Community to do a walk-through when the County representatives would visit on October 9, 2020 at 11:00am.

- Adjourned at approximately 9:45PM/10:00PM

Submitted by:

M. Toni Taylor, Clerk to the Council