

**A Resolution to Approve Payment for the Maintenance of the City Bus  
R-13-2021**

**City Council of the City of Glenarden, Maryland  
2021 Legislation**

**Resolution No.: R-13-2021**  
**Introduced By: Robin Jones, Council President**  
**Co-Sponsor: At the Request of the Administration**  
**Public Hearing: November 17, 2020**  
**Session: Regular Session**  
**Date of Introduction: December 14, 2020**

**A Resolution to Approve the Payment for the Maintenance of the City Bus**

**WHEREAS**, the City of Glenarden is required by Section 818 of the Charter to review any service contracts in excess over \$2,000.00 before any payments can be provided to said vendor(s); and

**WHEREAS**, the City Bus was no longer functional and the proper repairs and/or maintenance were needed for the City to maintain the use of the City Bus; and

**WHEREAS**, various repairs to the City Bus includes, replacement of the radiator, seat belt connector, fan clutch, draining of the coolant hose, as well as, the standard vehicle maintenance; and

**WHEREAS**, the said repairs and/or maintenance to the City Bus noted above were overdue and greatly needed and were resolved reasonably by AssetWorks (Fleet).

**NOW, THEREFORE, BE IT RESOLVED, by the City Council of Glenarden, Maryland sitting in Regular Session this 14<sup>th</sup> day of December 2020 as follows:**

1. That the amount of \$2,684.89 for the repairs performed on the City Bus are warranted for the vehicle to be properly utilized;
2. Payment for the said air conditioning unit shall be made from the Repair & Maintenance - Vehicle line item 7301-10-60-60; and
3. This Resolution shall take effect immediately upon passage.

**Attachment: Exhibit A \_AssetWorks, Inc. (Fleet) work order detail**

Date Approved: December 14, 2020

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R-13-2021**

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ATTEST:

M. Toni Taylor  
M. Toni Taylor, CMC  
Clerk to the Council

**City Council of Glenarden**

Robin Jones  
Robin Jones, President

Angela D. Ferguson  
Angela D. Ferguson, Vice President

Debra A. Eason  
Debra A. Eason, Councilwoman

James A. Herring  
James A. Herring, Councilman

Carolyn Smallwood  
Carolyn Smallwood, Councilwoman

Donjuan Williams  
Donjuan Williams, Councilman

Celestine E. Wilson  
Celestine E. Wilson, Councilwoman

Votes:

Yes -7-

No -0-

Abstain -0-

## Work Order Detail for Asset 660062608

Work Order: <b>FMD1-2020-72705</b>		Status: <b>WORK FINISHED</b>		Warranty: <b>NO</b>	
Dept: <b>1657M - CITY OF GLENARDEN (290029)</b>		Serial No: <b>1FD4E4FPXADA39630</b>			
Asset No: <b>(660062608) 2010 FORD E450 E450</b>		License: <b>LG92125</b>			
Asset No: <b>62608</b>	Opened By: <b>KLAMBERT</b>	Date In: <b>10/20/2020 07:19</b>			
Eq Type: <b>2010-COACH-BUS-A-8-D</b>	Current Equip Status:	Date Due: <b>10/30/2020 07:19</b>			
Job Type: <b>PM</b>	Account: <b>TM-001</b>	Opened: <b>10/20/2020 07:19</b>			
Meter 1: <b>112,318.00</b>	Reference WO:	Finished: <b>10/27/2020 09:53</b>			
Meter 2: <b>0.00</b>	Estimated Hours: <b>20.33</b>	Closed:			
Shop Hrs: <b>45.07</b>	User Hours: <b>45.07</b>	Warranty Expire:			
Priority: <b>4 - ROUTINE / PUBLIC SERVICE</b>	Accident:				
Incident:	Project:				

Non Service Request Tasks			Warranty: NO	
Task: <b>(002-010) Mirrors</b>				
WAC: <b>RPR - REPAIR</b>		Reason: <b>PM - PM</b>		
Work Class: <b>2 - NON-SCHEDULED</b>		Comments:		
<b>Task Notes</b>				
JGHORSTK 10-23-2020 10:15AM REPAIR AS NEEDED TO MIRROR AND BRACKET				
Labor		Labor Hrs	Cost	
10/23/2020 09:26	Emp: (F098) James G. Horstkamp	0.00	0.00	
10/23/2020 10:15	(F098) James G. Horstkamp	0.80	52.00	
Warranty: NO				
Task: <b>(002-020) Side Door Mechanism</b>				
WAC: <b>ADJ - ADJUST</b>		Reason: <b>PM - PM</b>		
Work Class: <b>2 - NON-SCHEDULED</b>		Comments:		
<b>Task Notes</b>				
JGHORSTK 10-27-2020 9:53AM ADJUSTED AS NEEDED AND LUBE GEARS DURING P/M				
Labor		Labor Hrs	Cost	
10/27/2020 09:53	Emp: (F098) James G. Horstkamp	0.03	1.95	
Warranty: NO				
Task: <b>(002-037) Seat Assembly</b>				
WAC: <b>RPR - REPAIR</b>		Reason: <b>PM - PM</b>		
Work Class: <b>2 - NON-SCHEDULED</b>		Comments:		
<b>Task Notes</b>				
JGHORSTK 10-23-2020 4:02PM TRACING WIRES AND PERFORM SCAN TOOL TESTING ON SEAT BELT				
JGHORSTK 10-27-2020 9:39AM REPAIRED AS NEEDED TO SEAT BELT CONNECTOR PUT ALL HARDWARE BACH IN PLACE				
FOLLOWED BY MOLDING				
Labor		Labor Hrs	Cost	
10/23/2020 11:39	Emp: (F098) James G. Horstkamp	1.40	91.00	
10/23/2020 16:02	(F098) James G. Horstkamp	2.02	131.30	
10/27/2020 09:39	(F098) James G. Horstkamp	3.05	198.25	
Warranty: NO				
Task: <b>(003-001) Gauges &amp; Warning Devices</b>				
WAC: <b>INSP - INSPECT</b>		Reason: <b>PM - PM</b>		
Work Class: <b>2 - NON-SCHEDULED</b>		Comments:		
<b>Task Notes</b>				
KLAMBERT 10-20-2020 7:21AM CHECK BRAKE SYSTEM LIGHT ON DASH				
JGHORSTK 10-21-2020 9:56AM CLEAR CODES ROAD TEST RESCAN FOR CODES AIR BAG LIGHT ON SEAT BELT CODE				

# Work Order Detail

Work Order: **FMD1-2020-72705**

Labor		Labor Hrs	Cost
10/21/2020 09:56	Emp: (F098) James G. Horstkamp	0.07	4.55

Task: (031-001) Generator/Alternator

Warranty: NO

WAC: EXN - EXCHANGE - NEW Reason: PM - PM

Work Class: 2 - NON-SCHEDULED Comments:

### Task Notes

JGHORSTK 10-21-2020 4:41PM DRAIN COOLANT FILL JUGS TO REUSE COOLANT OR ANT FREEZE REMOVED TRANS COOLANT HOSES AND BLOCK OFF TAKE BOTTOM RADIATOR HOSE OFF FOLLOWED BY BOTTOM FAN SHROUD PULL SUPPORT BRACKETS TO RADIATOR OFF AND AIR CHARGE HOSES TAKE TOP RADIATOR OFF AND AIR FILTER HOSE AND POWER STEERING BRACKET REMOVE TOP FAN SHROUD AND PULL RADIATOR OUT TAKE FAN BLADE OUT FOLLOWED BY FAN SHROUD REM, OVED BELT

JGHORSTK 10-22-2020 12:19PM REMOVED ALTERNATOR AND REPLACE WITH NEW INSTALL WIRING HARNESS AND BELT PLACE FAN ON FOLLOWED BY 1ST PART OF FAN SHROUD REPAIRED RADIATOR BRACKETS

JGHORSTK 10-22-2020 4:28PM INSTALL RADIATOR PLACE TRANS HOSES ON WITH BOTTOM RADIATOR HOSE PLACE BOTTOM FAN SHROUD UP IN AND HEAT SHIELD PUT MIDDLE FAN SHROUD IN FOLLOWED BY TOP RADIATOR HOSES PLACE RADIATOR SUPPORT BRACKETS ON AND PLACE AC CONDENSER ON AIR CHARGE COOLER CONNECT AIR CHARGE HOSES ON AIR CHARGE COOLER PLACE AIR FILTER BACK IN PLACE POWER STEERING BRACKET IN PLACE ADDED 4 GAL OF ANTI FREEZE START CHECK FOR AND CHARGING 14.4 13.9 W/LOAD

Labor		Labor Hrs	Cost
10/21/2020 12:20	Emp: (F098) James G. Horstkamp	0.35	22.75
10/21/2020 16:41	(F098) James G. Horstkamp	3.12	202.80
10/22/2020 09:15	(F098) James G. Horstkamp	2.83	183.95
10/22/2020 12:19	(F098) James G. Horstkamp	1.40	91.00
10/22/2020 16:28	(F098) James G. Horstkamp	2.98	193.70

Parts	Qty Issued	Iss Price	Tax&Markup	Total Cost
(32894-0) ALTERNATOR; ALT. 06 E-450 GL-8756-RM	1.00	149.63	52.37	201.99
(4200-0) CHEMICAL; BRAKE CLEANER GREEN CAN	1.00	3.35	1.17	4.52
(46000-0) FUEL; MISCELLANEOUS	6.00	4.46	9.37	36.15

Task: (032-001) Battery & Cables

Warranty: NO

WAC: INSP - INSPECT Reason: PM - PM

Work Class: 2 - NON-SCHEDULED Comments:

### Task Notes

JGHORSTK 10-20-2020 3:42PM DID NOT CHECK BATTERIES TRACE WONT TO BLOWN FUSE PLACE FUSE IN FUSE BLOCK START ABS LIGHT AIR BAG LIGHT AND CHECK ENGINE LIGHT ARE ON PULL CODES STOP TO SEE IF NEEDED OK TO DO JOBS OR TASK

KLAMBERT 10-20-2020 7:21AM WON'T START

JGHORSTK 10-21-2020 9:52AM LOAD TEST EACH BATTERY 1 BATTERY TESTED GOOD 2ND BATTERY TESTED LOW CHARGE CHARGE BATTERY REPLACE 1 CABLE END RELOAD TEST BATTERY BATTERY TESTED GOOD CLEAN CABLE ENDS AND BATTERY POST CHECK FOR DRAW NONE AT THIS TIME CHECK CHARGING # 1 ALTERNATOR CHARGING 14.1 W/LOAD 13,8 #2 ALTERNATOR 13.5 W/ LOAD 13,2 NEEDS #2 ALTERNATOR

Labor		Labor Hrs	Cost
10/20/2020 15:42	Emp: (F098) James G. Horstkamp	1.62	105.30
10/21/2020 09:52	(F098) James G. Horstkamp	2.68	174.20

Task: (042-003) Fan

Warranty: NO

WAC: EXN - EXCHANGE - NEW Reason: PM - PM

Work Class: 2 - NON-SCHEDULED Comments:

### Task Notes

JGHORSTK 10-22-2020 9:58AM REMOVE FAN CLUTCH FROM FAN BLADE PLACE NEW FAN CLUTCH ON FAN BLADE

Labor		Labor Hrs	Cost
10/22/2020 09:58	Emp: (F098) James G. Horstkamp	0.72	46.80
10/23/2020 09:27	(F098) James G. Horstkamp	0.02	1.30

# Work Order Detail

Work Order: **FMD1-2020-72705**

Parts	Qty Issued	Iss Price	Tax&Markup	Total Cost
<b>(40137-0) FAN; 2006 E-450 FAN CLUTCH YB-632</b>	<b>1.00</b>	<b>263.39</b>	<b>92.19</b>	<b>355.58</b>

Warranty: **NO**

Task: **(D) Pm Service D**

WAC: **PM - PM SERVICE** Reason:  
 Work Class: **2 - NON-SCHEDULED** Comments:

**Task Notes**

KLAMBERT 10-20-2020 7:21AM D - PM SERVICE  
 JGHORSTK 10-23-2020 9:26AM DONE AS MSP DID NOT FILL OUT P/M SHEET WHEN DONE ALL OTHER TASK P/M SHEET WILL BE  
 FILLED OUT

Labor		Labor Hrs	Cost
10/21/2020 07:11	Emp: <b>(F098) James G. Horstkamp</b>	<b>0.57</b>	<b>37.05</b>
10/21/2020 11:59	<b>(F098) James G. Horstkamp</b>	<b>0.00</b>	<b>0.00</b>
10/23/2020 09:26	<b>(F098) James G. Horstkamp</b>	<b>2.72</b>	<b>176.80</b>
10/27/2020 09:51	<b>(F098) James G. Horstkamp</b>	<b>0.20</b>	<b>13.00</b>

Parts	Qty Issued	Iss Price	Tax&Markup	Total Cost
<b>(30113A-0) OIL; 15W40 BULK DIESEL MOTOR OIL FROM PUMP</b>	<b>16.00</b>	<b>2.14</b>	<b>11.98</b>	<b>46.22</b>
<b>(30408-0) OIL FILTER; OIL FILTER W/CAP FORD 04-10 E-450 6.0L DIESEL WL10111</b>	<b>1.00</b>	<b>13.54</b>	<b>4.73</b>	<b>18.27</b>
<b>(46000-0) FUEL; MISCELLANEOUS</b>	<b>1.00</b>	<b>4.46</b>	<b>1.56</b>	<b>6.02</b>
<b>(46102-0) CHEMICAL; SPRAY NINE</b>	<b>1.00</b>	<b>5.24</b>	<b>1.83</b>	<b>7.07</b>
<b>(46112-0) WIPER; WIPER BLADE 31-22</b>	<b>2.00</b>	<b>3.00</b>	<b>2.10</b>	<b>8.10</b>

Warranty: **NO**

Task: **(TOW-001) Towing**

WAC: **TC - TOWING COMPLETED** Reason: **PM - PM**  
 Work Class: **2 - NON-SCHEDULED** Comments:

**Task Notes**

KLAMBERT 10-20-2020 7:21AM TOWED IN BY CHARLEY'S

Commercial	Labor Hrs	Labor Cost	Parts Cost	Misc Cost	Tax&Markup	Total Cost
Vendor: <b>(CHARLEYS TOWING) Charley'S</b>	<b>0.00</b>	<b>225.00</b>	<b>0.00</b>	<b>0.00</b>	<b>45.00</b>	<b>270.00</b>

**Overhead**

Small Parts - Labor: **0.00** Tools: **0.00** Total Overhead Costs: **3.27**  
 Small Parts - Parts: **0.00** Overhead Costs: **3.27**

**Messages**

Unit Is 216 Days Late For Pm Service A - Due Date 03/25/2020

**WO Notes**

# Work Order Detail

Work Order: **FMD1-2020-72705**

**Comments:**

Internal Parts Cost:	\$683.92
Internal Labor Cost:	\$1,727.70
Commercial Parts Cost:	\$0.00
Commercial Labor Cost:	\$225.00
Commercial Misc Cost:	\$0.00
Commercial Tax & Markup:	\$45.00
Equipment Usage Costs:	\$0.00
Overhead Costs:	\$3.27

<b>Internal Total:</b>	<b>\$2,414.89</b>
<b>Commercial Total:</b>	<b>270.00</b>
<b>Work Order Total:</b>	<b>\$2,684.89</b>