

R-15-2021 - Resolution Authorizing the Appointment of Timothy E. George as the City Manager to Glenarden

**City Council of the City of Glenarden, Maryland
2021 Legislation**

Resolution: R-15-2021
Introduced By: Robin Jones, Council President
Co-Sponsors: At the Request of the Administration
Public Hearing: November 17, 2020
Session: Regular Session
Date of Introduction: December 14, 2020

Resolution Authorizing the Appointment of Timothy E. George as the City Manager to Glenarden

WHEREAS, pursuant to Section 501 of the City Charter, the Council has determined that it is appropriate to authorize the Mayor, to provide personnel to perform duties of the City Manager on behalf of the City; and

WHEREAS, indicated in Section 502 "Authority" the City Manager shall be the chief administrative officer of the City and shall be responsible for the administration of all City affairs placed in his or her charge or under the City Charter and carry out the duties under Section C-503 "Powers and Duties" attached here to as Exhibit A; and

WHEREAS, the Council has determined that the appointment of Timothy E. George as the permanent City Manager should be approved;

NOW, THEREFORE, BE IT RESOLVED, by the City Council of Glenarden, sitting in Regular Session this 14th day of December, 2021, as follows:

1. That the City Council be and is hereby authorized to provide personnel to perform duties of the City Manager for the City of Glenarden;
2. That Timothy E. George, be and he is hereby appointed as the City Manager and is authorized to undertake all those powers and duties as set out in Section 503 of the Charter.
3. That this Resolution shall take effect immediately.

Date Approved: December 14, 2020

ATTEST:


M. Toni Taylor
M. Toni Taylor, CMC
Clerk to the Council


City Council of Glenarden
Robin Jones
Robin Jones, Council President

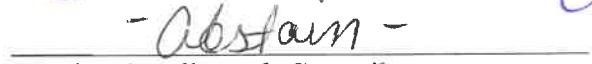
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Angela D. Ferguson, Council Vice President


Debora A. Eason, Councilwoman


James A. Herring, Councilman


Carolyn Smallwood, Councilwoman


Donjuan Williams, Councilman


Celestine E. Wilson, Councilwoman

Yes -8-
No -0-
Abstain -1-

ARTICLE V
CITY MANAGER.

Section 501. Creation of Office. [Amended 4-9-2018 by Ord. No. CR-07-2018]

The Mayor or the Council shall appoint and the Council shall confirm a City Manager. The City Manager shall be appointed solely on the basis of executive and administrative qualifications. The City Manager need not be a resident of the City or State at the time of appointment but may reside outside the City limits while in office only with the approval of the Mayor or Council. The City Manager shall not participate in election campaigns for City office or run for any elective City office while serving as City Manager.

Section 502. Authority. [Amended 9-12-2005 by Res. No. CR-01-2006; 1-9-2017 by Res. No. CR-09-2017; 11-13-2017 by Ord. No. CR-04-2018]

The City Manager shall be the chief administrative officer of the City and shall be responsible to the Mayor and Council for the administration of all City affairs placed in his or her charge by the Mayor or Council or under this Charter.

Section 503. Powers and duties.

The City Manager shall:

- (a) Administer the personnel affairs of the City.
- (b) Be responsible for the enforcement of all personnel rules and regulations adopted by the Council.
- (c) Exercise administrative control over all City departments and agencies. In accordance with this Charter, he or she shall recommend to the Council appointment and removal of department and agency heads and all subordinate officers and employees of the offices, departments and agencies of the City government on the basis of merit and supervise all other City employees. **[Amended 12-8-2014 by Res. No. CR-01-2015]**
- (d) Issue all work requests through the department head involved unless the department head is incapacitated or unavailable.
- (e) Attend all meetings of the Council in an advisory capacity.
- (f) Assist in the preparation of the annual City budget by coordinating the requests and suggestions of the Mayor, the

Council, department and agency heads, and other concerned City personnel; drafting a proposed budget; and assisting the Mayor in preparation of the annual budget message as required by Section 804(b) of this Charter.

- (g) Make reports, as the Mayor or Council may require, concerning the financial condition and future needs of the City, the operation of the City's departments and agencies subject to his or her administrative control, or any other matters the Mayor or Council may designate. These reports may include recommendations as the City Manager deems necessary.
- (h) Authorize all purchases of supplies and equipment, in line with the established budget and the availability of specifically allotted funds as authorized by the Council. **[Amended 12-8-2014 by Res. No. CR-01-2015]**
- (i) Perform other duties as the Mayor or Council may require or as may be required elsewhere in this Charter.

Section 504. Annual performance evaluation.

- (a) The City Manager shall be subject to separate annual performance evaluations to be performed by the Mayor and Council.
- (b) The performance and evaluation criteria shall be prepared by the Mayor and adopted by the Council and may be periodically revised by the Mayor with the approval of the Council.

Section 505. Removal from office.

The Mayor and Council may remove the City Manager from office in accordance with the following procedures:

- (a) The Mayor shall submit to the Council a resolution to consider removal of the City Manager, which must state the reasons for removal, a copy of which shall be delivered to the City Manager as soon as practicable. The Mayor's resolution to consider removal of the City Manager shall not require the approval of the Council. After submitting to the Council a resolution to consider removal of the City Manager, the Mayor may suspend the City Manager from duty with pay for a period not to exceed 45 days pending Council action on a final resolution of removal.
- (b) Alternatively, the Council shall adopt by an affirmative vote of a majority of all its members a resolution to consider removal of the City Manager which must state the reasons for removal and may