

CITY OF GLENARDEN
ETHICS COMMISSION
OPEN MEETING MINUTES

MEETING DATE: December 10, 2020

MEETING TIME: 6:00 PM

MEETING LOCATION: Virtual

CALLED TO ORDER: 6:01 PM

PRESENT: George White, Chair

Squire Newsome

Cashenna Cross

Vanessa Armstrong

Margaret Dade, Acting Secretary

Kevin Karpinski, Attorney

Citizens: Laletia Gailter

Vonda Eason

Officer Sims

Topics of Discussion:

Ms. Cross completed the Open Meeting Act in accordance with Maryland Ethics Act, Title 3-101. This brings the City of Glenarden in compliance with this requirement. She gave an overview of the training which takes 2 and ½ hours to complete. It has been recommended that additional members also take the training so that there will always be a trained member of the commission available at our meetings.

Ms. Armstrong has reviewed and edited the draft Policies and Procedures created by the commission in 2018. She has a concern on how we are currently handling complaints. Recommendations were made for recording receipt of a complaint and sending notification of receipt. The following will be implemented:

The provision of 2018 procedures and policies— only record that draft procedures and policies are being crafted. Additionally Attorney Karpinski is to inquire if the 2018 “draft procedures and policies” were ever previously ratified by a quorum with majority acceptance vote.

The Secretary will receive the complaint and notify the commission members.

1. The Secretary is responsible to record receipt of all complaints for record. Any Commission member may receive a complaint until the city ethic portal is established in such a manner which affords a more direct method to receive complaints.
2. Will be requesting the City Manager to establish an e-mail address for the ethic commission and link all members into it using a City e-mail address.
3. Complaints received by mail, fax or hand delivered to the Town Hall will be forwarded to the Commission Secretary.

The following commissioners voluntary to serve in the following positions. A vote will be taken at our next meeting:

President – George White

Vice President – Cashenna Cross

Secretary – Margaret Dade

The meeting was adjourned at 6:49pm.